



# The Corporation of the Municipality of Arran-Elderslie

## Staff Report

Council Meeting Date: October 12, 2021

Subject: Chesley Town Hall – Heat System Upgrade

Report from: Carly Steinhoff, Park, Facilities and Recreation Manager

Appendices: Appendix A: Chesley Town Hall Heat Quote

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### **Recommendation**

Be It Resolved that Council hereby,

1. That Council approve Bridge Plumbing and Heating to upgrade the heat unit at a cost of \$10,860.00 excluding applicable taxes; and
2. That Council approve the funds be drawn from Recreation General Reserve Account 01-0000-2177.

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### **Report Summary**

Due to the current condition of the heating system at the former Chesley Town Hall it is necessary to seek approval to immediately upgrade the heat system before the winter season.

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### **Background**

The furnace that is in place at the Chesley Town Hall has become unrepairable and requires replacement. The furnace is linked to building heat of the Locum Loft, Kin Hall, OPP satellite office and the corridor of the south side of the building.

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## **Analysis**

Two (2) contractors have confirmed that the current furnace is unrepairable and requires replacement. The current furnace has been in place for approximately five (5) years.

Staff have been working to obtain options and quotes to come up with a sustainable solution for the replacement of this unit and to date, only one (1) option has been received. Bridge Plumbing and Heating is suggesting that the Municipality install a Firetube boiler and complete subsequent work, as noted in Appendix A.

As the weather is changing, it is imperative that this project be completed to ensure that pipes are not freezing as the weather becomes cooler and that appropriate heat is provided to occupants to ensure a safe and comfortable experience within the facility.

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## **Link to Strategic/Master Plan**

This project indirectly links to the Municipal Recreation Master Plan as part of ongoing maintenance of municipally owned facilities.

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## **Financial Impacts/Source of Funding**

The Procurement Policy, under Article 6 provides for emergency purchases with a follow up report to Council setting out the nature of the emergency and the action taken.

Staff have consulted with contractors but have not been successful in obtaining three (3) written quotes in accordance with the procurement policy. Funds have not been budgeted within the 2021 Capital Budget for this project. Staff are requesting approval to award the contract and proceed with the project at a cost of \$10,860.00, excluding applicable taxes.

Funds for this project are to be drawn from the Recreation General Reserve Account 01-0000-2177.

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Approved by: Sylvia Kirkwood, Chief Administrative Officer