



MUNICIPALITY OF ARRAN-ELDERSLIE

STAFF REPORT

COUNCIL

May 25, 2021

SRCLK.21.09

SUBJECT: Updated Code of Conduct Policy

RECOMMENDATION:

Be It Resolved,

- 1) That SRCLK.21.09 be received – Updated Code of Conduct Policy; and
- 2) That Council directs staff to prepare the necessary by-law to adopt the policy.

Submitted by:

Christine Fraser-McDonald

Christine Fraser-McDonald
Clerk

Submitted by

Julie Reid

Julie Reid
Deputy Clerk

BACKGROUND:

A Code of Conduct outlines the rules, roles, and responsibilities of the members to promote accountability and transparency in municipal governance. These roles and responsibilities are outlined for business relations, conduct at meetings, conduct of a political nature, conduct respecting staff, conducting respecting representing the Municipality, protection of confidential information, discreditable conduct, employment of relatives, failure to adhere to Council policies and procedures, receipt of gifts and benefits, and use of Municipal property.

COMMENTS:

The purpose of the Code of Conduct is to establish a general standard to ensure that all Members share a common basis for acceptable conduct, and to which

all Members are expected to adhere to and comply with. This Code of Conduct operates with, and as a supplement to, the existing Municipal, Provincial and Federal Statutes, including but not limited to:

- Municipal Act, 2001
- Municipal Conflict of Interest Act
- Municipal Elections Act, 1996
- Municipal Freedom of Information and Protection of Privacy Act
- Human Rights Code
- Occupational Health and Safety Act
- Provincial Offences Act
- Criminal Code

The Integrity Commissioner is a Statutory Officer under the Municipal Act, under contract to the Municipality, with a direct reporting function to Council. As a Statutory Officer, the role of the Integrity Commissioner is an arm's length function with a duty to ensure an unbiased, fair, and appropriate process be undertaken to consider complaints regarding the Municipal Code of Conduct and render a decision.

The proposed revisions have been reviewed by the Municipality's Integrity Commissioner.

The revisions include some new definitions as well as Section 16 has been changed to recognize the duties of the Integrity Commissioner.

Appendix C has been added for the Municipal Conflict of Interest Act.

FINANCIAL/STAFFING/OTHER IMPLICATIONS:

None.

APPENDICIES: None

Appendix A – Policy XX-2021 – Code of Conduct for Members of Councils and Committees