



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: September 12, 2022

Subject: SRW.22.26 2022 Road Sign Replacement Purchase

Report from: Scott McLeod, Public Works Manager

Appendices: None.

Recommendation

Be It Resolved that Council hereby,

1. Award the road sign replacement project to Mechanical Advertising in the amount of \$16,082.77; and
2. That the funds for this project be drawn from capital ID #02-2529.

Report Summary

The intent of this report is to receive approval of Council to proceed with the purchase of road signs requiring replacement throughout the Municipality.

Background

In 2021, Public Works Staff performed a detailed analysis of the municipal road signs currently installed throughout the municipality. During this review, a large number of signs were found to be in non-compliance of the regulations for reflectivity and luminance. Staff developed a comprehensive list of the non-compliant signs and issued a Request for Quotation on August 18, 2022 to eight (8) sign suppliers. Quotations were received until September 6, 2022 at 11:00 a.m.

Analysis

Quotations were received from:

<i>Supplier</i>	<i>Total inclusive of HST and shipping</i>	<i>Timeline</i>
Cedar Signs	\$25,224.23	21 Days
<i>Mechanical Advertising</i>	<i>\$16,082.77</i>	<i>15-20 Business Days</i>
Maximum Signs	\$22,392.36	10-15 Business Days
Image Wraps	\$38,349.40	4-6 weeks
BMR Mfg.	\$18,863.87	3-4 weeks
Guelph Traffic Signs	\$26,731.12 – No shipping, Pickup only	TBD

Staff recommend proceeding with the purchase of signs from Mechanical Advertising.

Link to Strategic/Master Plan

6.1 Protecting Infrastructure, Recreation and Natural Assets

Financial Impacts/Source of Funding/Link to Procurement Policy

The 2022 approved capital budget included \$25,400 to complete this project through capital ID #02-2529. The additional funds allocated to this account may be utilized to cover the cost of materials & post replacements deemed appropriate during the replacement process.

Approved by: Sylvia Kirkwood, Chief Administrative Officer