



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

MINUTES

Meeting No. 21-2022

**Monday, September 12, 2022, 9:00 a.m.
Council Chambers and via Teleconference
1925 Bruce Road 10, Chesley, ON**

Council Present: Mayor Steve Hammell
Deputy Mayor Mark Davis
Councillor Doug Bell
Councillor Brian Dudgeon
Councillor Melissa Kanmacher
Councillor Ryan Greig
Councillor Ryan Nickason

Staff Present: Sylvia Kirkwood - CAO
Christine Fraser-McDonald - Clerk - Present Electronically
Julie Hamilton - Deputy Clerk
Scott McLeod - Public Works Manager
Tracey Neifer - Treasurer
Carly Steinhoff - Recreation Manager
Steve Tiernan - Fire Chief

1. Call to Order

Mayor Hammell called the meeting to order at 9:00 am. A quorum was present.

2. Mayor's Announcements (If Required)

Mayor Hammell made the following announcements:

- A minute of reflective silence was held for Her Majesty Queen Elizabeth, who passed on Thursday September 8th. Our Flags are flying at half mast with respect to her passing. A book of condolences will be in the front lobby for those wishing to sign it. Staff are working on arrangements for a public televised viewing of the funeral at the Chesley Community Centre planned to be held on September 19th
- Thank you to all those involved in the success of the two Community Fairs held this past weekend in Chesley and Paisley. The Big Bruce t-shirts were sold at the fair and were well received.

- Looking forward to attending the Tara Fall Fair on Tuesday and Wednesday of this week.
- September is Childhood Cancer Awareness Month. Big Bruce has been lassoed in gold to show support and awareness for the month of September.
- Due to staffing shortages, the Chesley Hospital Emergency department will be open from 7:00 am to 5:00 pm each day. The Emergency Department will not be open overnight, between 5:00 pm to 7:00 am, for an indefinite period of time.
- Also this week, there is an Artist Talk being held at the Paisley Townhall, put on by the Where The Rivers Meet initiative.

3. Adoption of Agenda

Council passed the following resolution:

257-21-2022

Moved by: Councillor Bell

Seconded by: Councillor Greig

Be It Resolved that the agenda for the Council Meeting of Monday, September 12, 2022 be received and adopted, as distributed by the Clerk.

Carried

4. Disclosures of Pecuniary Interest and General Nature Thereof

4.1 Councillor Nickason - SRW.22.26 2022 Road Sign Replacement Purchase

Councillor Nickason's son-in-law submitted a quotation during the Request for Quotation process. He removed himself from the room while this agenda item was discussed.

5. Unfinished Business

None.

6. Minutes of Previous Meetings

6.1 July 21, 2022 Special Council Minutes - Tabled from the August 8th meeting

Council passed the following resolution:

258-21-2022

Moved by: Deputy Mayor Davis

Seconded by: Councillor Kanmacher

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Special Council Session held July 21, 2022.

Carried

6.2 August 15, 2022 Special Council Minutes

Council passed the following resolution:

259-21-2022

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes as amended, of the Special Council Session held August 15, 2022.

Carried

6.3 August 8, 2022 Regular Council Minutes

Council passed the following resolution:

260-21-2022

Moved by: Councillor Kanmacher

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session held August 8, 2022.

Carried

7. Business Arising from the Minutes

None.

8. Minutes of Sub-Committee Meetings

8.1 Paisley Teeswater Bridge Working Group - August 4, 2022 Minutes

Council passed the following resolution:

261-21-2022

Moved by: Councillor Kanmacher

Seconded by: Councillor Bell

Be It Resolved that Council receives the Paisley Teeswater bridge Working Group Minutes of August 4, 2022 for information purposes.

Carried

9. Public Meeting(s)

None.

10. Delegations/Presentations

10.1 Kennel License Application Matter - Jenny Grummett

Jenny Grummett made a presentation to Council regarding her kennel application.

She noted that the Municipal Bylaw requires that all dogs must be CKC registered in order to obtain a breeding kennel license. Her dogs are 100% pure bred. All of the dogs have been DNA tested through Embark. The process also provides information regarding genetics, coefficient of inbreeding, and other vital health and pedigree information. She feels this is superior to CKC registration. She believes that this should be sufficient evidence to allow approval of a breeding kennel license as an alternative to the CKC registration paperwork.

She would like to know if she would be able to breed the dogs that are Embark DNA Tested.

Council provided their comments on the matter at hand.

Council directed Staff to provide Council with a subsequent report with an updated policy and recommendation at the next available Council meeting.

Council thanked Ms. Grummett for her presentation.

10.2 Tim Lanthier - Grey Sauble Conservation Authority

Mr. Lanthier made a presentation to Council regarding the GSCA Programs and Services Inventory and Future Agreements.

He began by providing some background information regarding the GSCA, including membership, initiatives and priorities.

During his presentation, he highlighted some of the changes being made to the Conservation Authorities Act including:

- Changes to Transparency Requirements
- Potential Ministry Appointed Agricultural Representative
- Mandatory vs. Non-Mandatory Programs
- Changes to Budgeting Process
- Transition Plans, Program/Service Inventories and MOU's

Mr. Lanthier provided an overview of the GSCA transition plan and a status update on where that plan is currently at as well as an inventory of their programs and services. The final MOU or agreement must be signed and in place between the GSCA and municipalities by December 31, 2023.

Agreements are only required for those Category 3 Programs that require municipal funding. These programs include some communications work, stewardship, and watershed monitoring. This is just 1.7% of GSCA's total annual budget. Arran-Elderslie's share of this is ~\$1,650 per year.

The next steps in this process are to move from the discussion phase to the agreement phase. Discussions have been taking place with senior staff and meetings are currently taking place with municipal councils. The goal is to have a negotiated agreement in place by August 31, 2023, with the first draft budget being created under the new regulations by August 2023 and the first approved budget by January 1, 2024.

Council thanked Mr. Lanthier for his presentation. It was noted that this presentation should also be made to the new Council once in place.

CAO, Sylvia Kirkwood, noted that a report would be brought forward to Council in the new year.

11. Correspondence

11.1 Requiring Action

11.1.1 Appoint QMS Representative under the DWQMS System

Council passed the following resolution:

262-21-2022

Moved by: Deputy Mayor Davis

Seconded by: Councillor Bell

Be it Resolved that Council hereby appoints Chris Legge, Water and Sewer Foreperson, as the Quality Management System (QMS) Representative under the Drink Water Quality Management System (DWQMS) who, notwithstanding of other responsibilities, shall:

- Ensuring that processes needed for the QMS are established, implemented and maintained
- Reporting to Top Management on the performance of the QMS and any need for improvement
- Ensuring that the most current versions of documents required by the QMS are being used at all times

- Ensuring that personnel are aware of all current regulatory requirements that pertain to their duties within the operation of the drinking water system

Carried

11.1.2 Notice of Retirement of Integrity Commissioner - Harold G. Elston

263-21-2022

Moved by: Councillor Greig

Seconded by: Councillor Dudgeon

Be it Resolved that Council hereby,

1. Accepts the Letter of Retirement received from Integrity Commissioner, Harold G. Elston; and
2. Directs Staff to provide Council with options for filling the Integrity Commissioner vacancy

Carried

11.1.3 Request from Nathan Rhody re: Dave Spencer Memorial Pavilion - serving alcohol

264-21-2022

Moved by: Deputy Mayor Davis

Seconded by: Councillor Bell

Be it Resolved that Council hereby.

1. Approves the Request from Nathan Rhody to host a Celebration of Life event at the Dave Spencer Memorial Pavillion that includes the serving of alcohol provided he meets all the requirements necessary to do so; and
2. Directs Staff to review the provisions related to the serving of alcohol at events held at the Dave Spencer Memorial Pavillion and provide a report to Council with recommendations at a subsequent Council meeting.

Carried

11.2 For Information

Council directed Staff to provide a subsequent report and recommendations regarding the request from Ontario Sheep Farmers regarding Livestock Guardian Dogs

Council passed the following resolution:

265-21-2022

Moved by: Councillor Greig

Seconded by: Councillor Bell

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

Carried

12. Staff Reports

12.1 CAO/Clerks

12.1.1 CAO Verbal Update

CAO, Sylvia Kirkwood provided a verbal update to Council.

Chesley Place - There is a meeting next week with the owners of the facility to discuss issues prior to renewal of the current license. Members of Council are asked to provide their comments or desire to attend prior to the meeting which is September 19, 2022 at 2:00 p.m.

There is Conflict Resolution training for all CUPE Members this Friday. It is being held in two session for members who wish to attend.

Paisley Library Update - Carly is working to secure a contractor for the lift portion of the project. She has reached out to Domm Construction who installed the lift at the Paisley Townhall. For the space renovation, the RFP process has been unsuccessful. The design element will be refined and the project will be retendered. Council discussed the other options that may be available for relocating the library. Council directed Staff to bring forward a fulsome report on this topic prior to the end of the Council term.

12.2 Finance

12.3 Public Works

Members of Council addressed Works Manager, Scott McLeod on the following:

- The bridge lights on Goldie Street are not working and it is very dark in that area.
- Thank you for the stump removal work that has taken place around town.
- Replacement of a memorial tree planted in Tara that has died.

12.3.1 SRW.22.26 2022 Road Sign Replacement Purchase

Councillor Nickason declared a conflict on this item. (Councillor Nickason's son-in-law submitted a quotation during the Request for Quotation process. ; He removed himself from the room while this agenda item was discussed. ; ;)

Councillor Nickason declared an pecuniary interest because his son-in-law submitted a quotation. He left the room for this agenda item.

Works Manager, Scott McLeod, provided an overview of his report and responded to questions from Members of Council.

A concern was raised regarding the speeding signs located throughout the municipality. Mayor Hammell provided an update on the background of those signs from the County level.

Subsequent to further discussion, Council passed the following resolution:

266-21-2022

Moved by: Deputy Mayor Davis

Seconded by: Councillor Greig

Be It Resolved that Council hereby,

1. Award the road sign replacement project to Mechanical Advertising in the amount of \$16,082.77; and
2. That the funds for this project be drawn from capital ID #02-2529.

Carried

12.3.2 SRW.22.27 Award Tree Maintenance Contract

Works Manager, Scott McLeod responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

267-21-2022

Moved by: Councillor Dudgeon

Seconded by: Councillor Nickason

Be It Resolved that Council hereby,

1. Award the project to Beckett Tree Service; and
2. That the project be funded through the operating account ID #01-2513 – Transportation – Roadside as budgeted for in 2022.

Carried

12.4 Building/Bylaw

12.5 Facilities, Parks and Recreation

12.5.1 Chesley Firefighter Association Facility Request

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

268-21-2022

Moved by: Deputy Mayor Davis

Seconded by: Councillor Nickason

Be It Resolved that Council hereby,

1. Permit the Chesley Firefighter Association to utilize the Chesley Curling Club Floor or Chesley Arena Floor for the 2023 Annual Yard Sale;
2. Permit the Chesley Firefighter Association to utilize various areas of the Chesley Community Centre beginning in May 2023 to store Yard Sale items; and
3. That the Chesley Firefighter Association receives utilization of the facility at no cost.

Carried

12.5.2 SRREC.22.12 Chesley Community Centre Zamboni Gate

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

269-21-2022

Moved by: Councillor Greig

Seconded by: Councillor Bell

Be It Resolved that Council hereby,

1. Accept the quote from Peninsula Overhead Doors to replace the Zamboni Gate at the Chesley Community Centre, for the total invoiced amount of \$17,638.17 (includes HST).
2. Funds for this to be taken from the 2022 Capital Project ID # 3931 account in the amount of \$14,947.00 and the remaining funds and additional costs to be identified in the 2023 Capital Budget.

Carried

12.6 Emergency Services

12.7 Economic Development and Planning

13. Notice of Motion

None.

14. Members Updates

Davis:

Deputy Mayor Davis along with the Mayor met with the Jenkins family last week regarding Childhood Cancer Awareness. He attended both the Chesley and Paisley Fall Fairs. He will be attending the Tara Fall Fair as well.

Bell:

Councillor Bell thanked Scott for the stump removal. He noted that there are still property standards issues around town. He received a thank you card on behalf of Council from the Grade 8 recipient of the Significant Achievement Award, Calista Hurst.

Dudgeon:

Councillor Dudgeon has nothing to report.

Greig:

Councillor Greig noted that the Tara Twins U13 Champions had a parade on Saturday to celebrate. Baseball is now over and hockey is beginning. AEMHA and the Municipal Staff have worked together with scheduling to address the

issues with parking at the Paisley arena. The Tara Fair begins tomorrow night. There is a lot of kids events and a parade on Wednesday. A School Board Trustee will be invited to the next meeting regarding the Tara School population issues.

Kanmacher:

Councillor Kanmacher attended Alex Ruff's Housing Symposium on September 1st. Tomorrow is the Paisley Teeswater Bridge Working Group Meeting. She has received many concerns regarding large trucks using the bridge and not the detour.

Nickason:

Councillor Nickason attended the Tara Baseball Championship Parade. The slo-pitch year end was this weekend in Tara as well. He will attend the BASWRA meeting this coming Thursday.

Hammell:

Mayor Hammell will attend the Paisley Firehall subcommittee meeting on Wednesday. He attended the Bruce County Heritage Show and the Paisley Firefighter breakfast. He noted that three Arran-Elderslie Firefighters participated in the the 9/11 Memorial Stair Climb. There are two retiring firefighters in Paisley. He attended a SBGHC Update along with the CAO. It is unfortunate that staffing shortages are causing the overnight closure of our Emergency Department. Another update is scheduled for this Friday. He also attended Alex Ruff's Housing Symposium, both the Chesley and Paisley Fall Fairs and this Wednesday he will attend the Tara Fall Fair.

16. By-laws

16.1 By-law 50-2022 - Stop Up and Close an Unopened Road Allowance

Council passed the following resolution:

270-21-2022

Moved by: Councillor Greig

Seconded by: Deputy Mayor Davis

Be It Resolved that By-law No. 50-2022 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 50-2022 being a By-law to permanently close a highway (Maria Street Unopened Road Allowance, being Part 1, Plan 3R-10644, geographic Village of Tara.

17. Closed Session (if required)

The Mayor advised that Council go into Closed Session at 11:10 a.m. for the purpose of matters identified in the motion below.

271-21-2022

Moved by: Councillor Nickason

Seconded by: Councillor Bell

Be It Resolved, That the Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

- () the security of the property of the municipality or local board;
- (x) personal matters about an identifiable individual, including municipal or local board employees;

Recruitment/Employee Matter

- () a proposed or pending acquisition or disposition of land by the municipality or local board;
- () labour relations or employee negotiations;
- () litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (x) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Solicitor Services

- () a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- () information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- () a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- (x) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;

Integrity Commissioner Replacement Contract

() a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Staff Authorized to Remain:

CAO - Sylvia Kirkwood

Clerk - Christine Fraser-McDonald

Carried

18. Resolution to Reconvene in Open Session

Council passed the following resolution:

272-21-2022

Moved by: Councillor Dudgeon

Seconded by: Deputy Mayor Davis

Be It Resolved That Council of the Municipality of Arran-Elderslie does now return to the Open Session at 12:15 p.m.

Carried

19. Adoption of Recommendations Arising from Closed Session (If Any)

The Mayor confirmed that only those items noted in the motion above were discussed during Closed Session.

Council gave directions to Staff on Item 1 and Item 2.

20. Adoption of Closed Session Minutes

None.

21. Confirming By-law

21.1 By-Law No. 51-2022 Confirm September 12, 2022 Regular Council Meeting

Council passed the following resolution:

273-21-2022

Moved by: Councillor Nickason

Seconded by: Councillor Bell

Be It Resolved that By-law No. 51-2022 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law No. 51-2022 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held Monday, September 12, 2022.

Carried

22. Adjournment

Council passed the following resolution:

274-21-2022

Moved by: Councillor Nickason

Seconded by: Councillor Kanmacher

Be It Resolved that the meeting be adjourned to the call of the Mayor at 12: 17 p.m.

Carried

Steve Hammell, Mayor

Julie Hamilton, Deputy Clerk