



# The Corporation of the Municipality of Arran-Elderslie

## **Staff Report**

Council Meeting Date: September 26, 2022

Subject: SRW.22.30 Award Compact Tractor

Report from: Scott McLeod, Public Works Manager

Appendices: None

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### **Recommendation**

Be It Resolved that Council hereby,

1. Approve the purchase of a 2022 Compact Tractor, with attachments, from Robert's Farm Equipment in the amount \$61,288.00 plus HST and that the purchase be financed from Capital Project #02-3419.

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### **Report Summary**

The intent of this report is to award the contract for the capital purchase of a Compact Tractor for grass cutting, snow removal and sidewalk sanding in Paisley. Delivery date is November 1, 2022.

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### **Background**

The 2022 Capital Budget, as approved by Council, included the purchase of a new Compact Tractor to complete winter maintenance on the narrow sidewalks in Paisley. The Municipality uses two (2) similar tractors that complete this work in Chesley and Tara. Snow removal was contracted out for sidewalks in Paisley in the winter of 2021/22. An RFP was circulated in August 2022 to four (4) different manufacturers.

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## **Analysis**

A Request for Proposal was sent to four (4) suppliers, receiving bids from two (2) only. The Equipment Ontario bid was rejected based on not meeting the Specifications in Section 2 (horsepower), Section 5 (Cab not ISO, No A/C) Section 6 (Electric deflector).

Proposals were received from the following suppliers and manufacturers:

- |                               |          |                      |
|-------------------------------|----------|----------------------|
| • Robert's Farm Equipment     | Kubota   | \$61,288.00 plus HST |
| • Equipment Ontario (Mildmay) | Mahindra | \$48,950.00 plus HST |

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## **Link to Strategic/Master Plan**

6.1 Protecting Infrastructure, Recreation and Natural Assets

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## **Financial Impacts/Source of Funding/Link to Procurement Policy**

The 2022 Capital Budget included the purchase of a Compact Tractor with attachments for \$60,000 financed by Capital Project #02-3419.

The bid from Robert's Farm Equipment, net cost after HST rebates is \$62,366.67, which results the project exceeding the budget by \$2,366.67. The additional costs on this equipment could come from previous Report SRW.22.29 Zero Turn Lawn Mower with a budget savings (Capital Project #02-3415).

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Approved by: Sylvia Kirkwood, Chief Administrative Officer