



## **MUNICIPALITY OF ARRAN-ELDERSLIE**

### **Council Meeting**

### **MINUTES**

#### **Meeting No. 24-2022**

**Tuesday, October 11, 2022, 9:00 a.m.**

**Council Chambers and via Teleconference**

**1925 Bruce Road 10, Chesley, ON**

Council Present: Mayor Steve Hammell  
Deputy Mayor Mark Davis  
Councillor Doug Bell  
Councillor Brian Dudgeon - Present Electronically  
Councillor Melissa Kanmacher  
Councillor Ryan Greig  
Councillor Ryan Nickason

Staff Present: Sylvia Kirkwood - CAO  
Christine Fraser-McDonald - Clerk  
Julie Hamilton - Deputy Clerk  
Scott McLeod - Public Works Manager - Present Electronically  
Tracey Neifer - Treasurer  
Carly Steinhoff - Recreation Manager  
Pat Johnston - Chief Building Official - Present Electronically  
Steve Tiernan - Fire Chief

#### **1. Call to Order**

Mayor Hammell called the meeting to order at 9:00 am. A quorum was present.

#### **2. Mayor's Announcements (If Required)**

The Mayor made the following announcements:

The eSCRIBE webcasting system is being tested today.

He thanked Council for their service during the past four-year term.

Doug Crawford has retired from the Recreation Department after 18 years of service.

Len Phillippi placed 4th at the AORS Provincial Roadeo.

The Big Bruce Commemorative Plaque will be unveiled at noon today in front of the Municipal Office.

The Municipal Election will be held on October 24th 2022.

**3. Adoption of Agenda**

Council passed the following resolution:

**300-24-2022**

**Moved by:** Councillor Greig

**Seconded by:** Councillor Kanmacher

Be It Resolved that the agenda for the Council Meeting of Tuesday, October 11, 2022 be received and adopted, as distributed by the Clerk.

**Carried**

**4. Disclosures of Pecuniary Interest and General Nature Thereof**

None.

**5. Unfinished Business**

None.

**6. Minutes of Previous Meetings**

**6.1 September 26, 2022 Regular Council Minutes**

Council passed the following resolution:

**301-24-2022**

**Moved by:** Councillor Bell

**Seconded by:** Deputy Mayor Davis

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session held September 26, 2022.

**Carried**

**6.2 September 30, 2022 Special Council Minutes**

Council passed the following resolution:

**302-24-2022**

**Moved by:** Councillor Greig

**Seconded by:** Deputy Mayor Davis

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Special Council Session held September 30, 2022.

**Carried**

**7. Business Arising from the Minutes**

None.

**8. Minutes of Sub-Committee Meetings**

**8.1 MMWTWG Minutes - June 9 2022**

Council passed the following resolution:

**303-24-2022**

**Moved by:** Councillor Bell

**Seconded by:** Deputy Mayor Davis

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives the minutes of the MMWTWG Meeting held June 9, 2022 ,for information purposes.

**Carried**

**8.2 Joint Health and Safety Committee Minutes**

Council passed the following resolution:

**304-22-2022**

**Moved by:** Councillor Greig

**Seconded by:** Councillor Nickason

Be It Resolved that Council receives the Health and Safety Committee Minutes of March 31, June 15 and July 18, 2022 for information purposes.

**Carried**

**9. Public Meeting(s)**

**9.1 1-2022-078 Zoning Bylaw Amendment - Rundle**

Mayor Steve Hammell called the public meeting to order at 9:07 a.m. He stated that the purpose of the public meeting was to consider a proposed Zoning By-law Amendment Z-2022-078 for Rundle.

Megan Stansfield, Planner for the County of Bruce, attended the meeting. The purpose of this application is to facilitate a surplus farm dwelling severance of a 0.77 hectare lot. A Zoning By-Law Amendment is required to rezone the lands from General Agriculture (A1) and Environmental Protection (EP) to General Agriculture Special (A1-60-2022) and General

Agriculture Special with holding provision (A1-60-2022-H) to prevent the development of a future dwelling for the retained farm parcel. The holding provision is applicable to the lands considered to have high archaeological potential abutting the watercourse. The Environmental Protection (EP) zone will remain unchanged.

Ms. Stansfield reviewed the Staff Report with Members of Council.

Comments were received from the following agencies:

- Municipality of Arran-Elderslie: no objections; \$500 parkland dedication fee for the creation of a residential lot (condition of consent)
- Grey Sauble Conservation Authority: No objections

The Mayor asked Members of Council if they had any questions.

There were no questions from Members of Council.

The Mayor asked if the applicant or agent were present and wished to make a submission.

Jane Rundle was present on behalf of the applicant and addressed Council regarding the application.

The Mayor asked if any members of the public wished to make a submission either in favour or opposed to the proposed application. No public submissions were made.

The Clerk confirmed that no written submissions had been received in relation to the application.

Members of Council and the public were provided a final opportunity for questions prior to the closing of the public meeting.

No further questions were raised and the Mayor declared the public meeting closed at 9:14 a.m.

Subsequent to further discussion, Council passed the following resolution:

**305-24-2022**

**Moved by:** Councillor Greig

**Seconded by:** Deputy Mayor Davis

That Council approve Zoning By-law Amendment Z-2022-078 by Applicant as attached  
and the necessary by-law be forwarded to Council for adoption.

**Carried**

## **10. Delegations/Presentations**

None.

## **11. Correspondence**

### **11.1 Requiring Action**

#### **11.1.1 Invermay Bridge - Tara Rotary Club**

Subsequent to further discussion, Council passed the following resolution:

**306-24-2022**

**Moved by:** Councillor Nickason

**Seconded by:** Councillor Bell

Be it Resolved that Council hereby,

1. Receives the letter from Tara Rotary Clubs regarding Concession 6, Arran Bridge; and
2. Directs Staff to forward the letter provided to the Municipality by the Rotary Club to the appropriate County Staff; and
3. That the Municipality work with the Tara Rotary Club and Bruce County to determine the project potential; and
4. That a report be brought back to Arran-Elderslie Council.

**Carried**

### **11.2 For Information**

Council passed the following resolution:

**308-24-2022**

**Moved by:** Councillor Bell

**Seconded by:** Councillor Kanmacher

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

**Carried**

11.2.1 Letter from The Honourable Steve Clark, Minister of Municipal Affairs and Housing Re: Public Consultation in the Land Use Planning Process

11.2.2 Grey Sauble Conservation Authority Board Minutes - August 24, 2022

11.2.3 Correspondence from Minister Steve Clark MMAH

11.2.4 Letter from The Friends of the Walkerton and Chesley Hospitals

Council discussed the Letter from the Friends of the Walkerton and Chesley Hospitals.

There are growing concerns regarding the ongoing closures of the local emergency departments and the Friends believe that it is time for a fresh approach to the governance of the hospital with a new board that is more representative of the population served and accountable to that population via appointment by the respective municipal councils.

Subsequent to further discussion, Council passed the following resolutions:

**307-24-2022**

**Moved by:** Deputy Mayor Davis

**Seconded by:** Councillor Bell

Be it Resolved that Council hereby,

1. Supports in principle the correspondence from The Friends of the Walkerton and Chesley Hospitals; and
2. Directs Staff to prepare a letter to the Minister of Health and copy MPP Thompson and Byers as well as appropriate municipalities related to the concerns raised in the correspondence; and
3. Provide a report back to Council on the findings.

**Carried**

**12. Staff Reports**

**12.1 CAO/Clerks**

**12.1.1 CAO Verbal Update**

CAO, Sylvia Kirkwood reported the following:

The Clerk's Department will be distributing some additional information to residents regarding the election this week.

Staff will be bringing forward an updated Work Plan.

Works Manager, Scott McLeod and CAO Sylvia Kirkwood attended a meeting with Lallemand. There have been no further odour complaints and staff continue to work with Lallemand to ensure requirements are being met.

There is a meeting with Chesley Place this afternoon to address concerns.

A new location has been determined for the Tara Splashpad within the same greenspace area that is in keeping with the recreation master plan.

Facilities and Recreation Manager Carly Steinhoff is continuing to work with the contractor for the elevator upgrades at the Municipal Office and Paisley Arena.

## **12.2 Finance**

### **12.2.1 SRFIN.22.23 Financial Update, August 31, 2022**

Treasurer, Tracey Neifer, responded to questions from Members of Council.

This report was provided to Council for information purposes.

## **12.3 Public Works**

### **12.3.1 SRW.22.31 Tyndall and Simpson Municipal Drain Spot Clean-out**

Works Manager, Scott McLeod responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

#### **309-24-2022**

**Moved by:** Councillor Nickason

**Seconded by:** Councillor Greig

Be It Resolved that Council hereby:

1. Authorize Faust Construction Inc. to complete spot clean-outs on the Tyndall and Simpson Municipal Drains based on the Drainage Superintendent recommendations,
2. Authorize the initial payments be removed from the Tile Drainage account # 01-7610-4300, and
3. That the purchase be exempt from Section 4.6 of the Procurement Policy requiring three (3) written competitive quotes.

**Carried**

#### 12.3.2 SRW.22.32 Award Blade Purchase

Works Manager, Scott McLeod responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

**310-24-2022**

**Moved by:** Councillor Bell

**Seconded by:** Councillor Nickason

Be It Resolved that Council hereby:

1. Approve the purchase of snowplow blades from White's Wearparts Ltd. in the amount of \$9,393.66 plus HST and that the purchase be financed from Transportation – Vehicles account #01-2518-4322.

**Carried**

### 12.4 Building/Bylaw

### 12.5 Facilities, Parks and Recreation

Facilities and Recreation Manager Carly Steinhoff announced the retirement of Doug Crawford from the Recreation Department after 18 years of service and congratulated Joel McAllister on his new role as the Lead Recreation Attendant in Paisley.

#### 12.5.1 VON Agreement - Tara Arena Fee Waiver - Verbal

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

**311-24-2022**

**Moved by:** Councillor Greig

**Seconded by:** Councillor Nickason

Be it Resolved that Council hereby,

1. Authorizes the execution of an agreement between the Municipality of Arran-Elderslie and the Victorian Order of Nurses for Canada - Ontario Branch; and



2. Approves the waiver of fees associated with the use of the space at the Tara arena for the VON SMART exercise program for the term of the agreement, October 17, 2022 to September 30, 2024; and
3. That funds from 01-7410-5660 - Donations be used for the 2022 fees waiver of 131.53 per month, and subsequent years in accordance with the annual fees and charges bylaw.

**Carried**

#### 12.5.2 Where the Rivers Meet - Use of Space Fee Waiver

Members of Council discussed the request from the Where the Rivers Meet Initiative. They have received federal grant funding that could be used to cover the rental cost.

Council noted and filed the request and no further action was taken.

### 12.6 Emergency Services

Fire Chief Steve Tiernan advised that it is Fire Prevention Week and there will be open houses and media blitzes to get the word out.

### 12.7 Economic Development and Planning

#### 12.7.1 Staff Recommendation Report - Dreamaker Campground

Planning staff advised Council at the Public Meeting, which was held on was held on July 11, 2022, that confirmation of adequate septic capacity was required prior to making a recommendation on the proposed Zoning Amendment.

Senior Planner, Daniel Kingsbury, advised Council that information was recently provided by the septic installer that demonstrates the onsite sewage system is of sufficient capacity for 168 campsites, including one cabin. A related County Official Plan Amendment (File # C2022-007) seeking to re-designate a portion of the lands to recognize the existing campground was approved by Bruce County Council on August 11.

Subsequent to further discussion, Council passed the following resolution:

**315-24-2022**

**Moved by:** Councillor Greig

**Seconded by:** Deputy Mayor Davis

That Council approve Zoning By-law Amendment Z-2022-061 and the necessary by-law be presented to Council for adoption.

**Carried**

**13. Notice of Motion**

**14. Members Updates**

Davis:

Deputy Mayor Davis noted that he has heard that the public is generally happy with the work this Council had completed during the past four year term. He noted that it important for the new Council continue to address the critical issues such as the Chesley Hospital situation.

Bell:

Councillor Bell noted that paving has been completed. There is a Chesley Emergency Room meeting on October 18th and upcoming SMART and MMWTWG meetings.

Dudgeon:

Councillor Dudgeon thanked Staff and Council for the past four years.

Greig:

Councillor Greig will attend the firehall open house in Tara. He attended the Tara Curling Club 1st Chili Cookoff event. The Tara Craft Festival is on this weekend and then the ice will be put in in Tara. He thanked Council for the work completed during the past four year term.

Kanmacher:

Councillor Kanmacher participated in an event at the townhall with the Ryerson Students and Placemaking Group and had an interview with them the next day. She attended a We Care meeting. The Youth Council has now been branded to be the Grey Bruce Youth Council. There are still a number of complaints regarding the bridge detour. Ken Thornburn has completed his Paisley colouring book. She noted that the dog park committee has stalled at this time.

Nickason:

Councillor Nickason will be attending the upcoming BASWRA meeting.

Hammell:

Mayor Hammell was a jury member for the Paisley Artscape Society murals. He attended the interview with the Ryerson students in Paisley and attended the Splashpad Walk through in Tara. He has been getting lots of feedback on the negative situation of the local hospital. He thanked both Councillor Kanmacher and Councillor Bell for their service.

## **15. New Business**

### **15.1 Formal Invitation to Board Members for the South Bruce Grey Health Centre.**

Council passed the following resolution:

**316-24-2022**

**Moved by:** Councillor Bell

**Seconded by:** Deputy Mayor Davis

Be It Resolved that the Council of the Municipality of Arran-Elderslie kindly request that the Board Members of South Bruce Grey Health Centre attend the Public Meeting being arranged for October 18th at 7pm at the Chesley Community Centre regarding the status of the closures of the Emergency Department at Chesley Hospital

**Carried**

## **16. By-laws**

### **16.1 By-law 52-2022 - Wepler Zoning By-law Amendment**

Council passed the following resolution:

**317-24-2022**

**Moved by:** Councillor Nickason

**Seconded by:** Councillor Greig

Be It Resolved that By-law No. 52-2022 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 52-2022 being a By-law to amend the Comprehensive Zoning By-law for the Municipality of Arran-Elderslie, by changing thereon from General Agriculture 'A1' ZONE to the General Agriculture Special 'A1-52-2022' and General Agriculture 'A1' ZONES on the subject lands described as Lot 32, Concession 2, Geographic Township of Arran, Municipality of Arran-Elderslie.

**Carried**

### **16.2 By-Law 58-2022 Authorize Agreement with Victorian Order of Nurses of Canada - Ontario Branch**

Council passed the following resolution:

**318-24-2022**

**Moved by:** Councillor Bell

**Seconded by:** Councillor Greig

Be It Resolved that By-law No. 58-2022 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 58-2022 being a By-law to Authorize the Execution of an Agreement with the Victorian Order of Nurses for Canada - Ontario Branch for the use of premises in the Tara Arena for the SMART exercise program.

**Carried**

**16.3 By-law 59-2022 - Dreamaker Campground Zoning By-law Amendment**

Council passed the following resolution:

**319-24-2022**

**Moved by:** Councillor Nickason

**Seconded by:** Deputy Mayor Davis

Be It Resolved that By-law No. 59-2022 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 59-2022 being a By-law to amend the Comprehensive Zoning By-law for the Municipality of Arran-Elderslie, by changing thereon from General Agriculture 'A1', Environmental Protection 'EP', Travel Trailer Park and Campground Special 'TTP-1' and Travel Trailer Park Special 'TTP-2' zones to the General Agriculture 'A1', Environmental Protection 'EP' and Travel Trailer Park and Campground Special 'TTP-59-2022' zones on the subject lands described as Part Lots 45, 46 and 47, Half Mile Strip (geographic Township of Arran).

**Carried**

**17. Closed Session (if required)**

The Mayor advised that Council go into Closed Session at 10:50 p.m. for the purpose of matters identified in the motion below.

**312-24-2022**

**Moved by:** Councillor Kanmacher

**Seconded by:** Councillor Greig

*Be It Resolved*, That the Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

( ) the security of the property of the municipality or local board

(X) personal matters about an identifiable individual, including municipal or local board employees

(X) proposed or pending acquisition or disposition of real property

( ) labour relations or employee negotiations

( ) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

(X) advice that is subject to solicitor-client privilege, including communications necessary for that purpose

( ) a matter in respect of which a council, board, committee or other body has authorized a meeting to be closed under another act

( ) education or training of members of Council

Staff Authorized to Remain:

CAO Sylvia Kirkwood

Clerk Christine Fraser-McDonald

Item 4: Municipal Solicitor Sunny Khaira (Hicks Morley) and Works Manager Scott McLeod

**Carried**

**18. Resolution to Reconvene in Open Session**

Council passed the following resolution:

**313-24-2022**

**Moved by:** Councillor Greig

**Seconded by:** Deputy Mayor Davis

Be It Resolved That Council of the Municipality of Arran-Elderslie does now return to the Open Session at 12 p.m.

**Carried**

**19. Adoption of Recommendations Arising from Closed Session (If Any)**

Direction was given to staff in Closed Session for items.

**20. Adoption of Closed Session Minutes**

Council passed the following resolution:

**314-24-2022**

**Moved by:** Councillor Greig

**Seconded by:** Councillor Bell

Be It Resolved; that Council of the Municipality of Arran-Elderslie adopt the minutes of the Closed Session dated September 26, 2022 and September 30, 2022.

**Carried**

**21. Confirming By-law**

**21.1 By-law 61-2022 - Confirming By-law**

Council passed the following resolution:

**320-24-2022**

**Moved by:** Councillor Greig

**Seconded by:** Councillor Nickason

Be It Resolved that By-law No. 61-2022 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 61-2022 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held Tuesday, October 11, 2022.

**Carried**

**22. Adjournment**

Council passed the following resolution:

**321-24-2022**

**Moved by:** Councillor Bell

**Seconded by:** Councillor Kanmacher

Be It Resolved that the meeting be adjourned to the call of the Mayor at 12:19 pm.

**Carried**

**23. List of Upcoming Council meetings**

Inaugural Council Meeting - November 15, 2022

November 28, 2022

December 12, 2022

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Steve Hammell, Mayor

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Christine Fraser-McDonald, Clerk