

Administration Fees

Interest will be charged at 2% per month after 30 days from the date the fee was incurred. Unpaid accounts will be sent to collections after 90 days.

The Municipality reserves the right to respond to any certificate request after being given a 48 hour notice period. Any response required to a certificate request within 48 hours of notice being given shall be subject to a fee of exactly double the applicable fee.

In the event of a billing error on behalf of the Municipality, the Municipality reserves the right to limit the recourse to a maximum of three years from when the error occurred.

DESCRIPTION	FEE	HST	TOTAL
Certification of Any Document such as Commissioning or Swearing a previously prepared affidavit - does not include Photocopying	\$8.85	\$1.15	\$10.00
Freedom of Information Request	\$5.00	Exempt	\$5.00
Photocopies (each) - Minimum Charge \$1.00	\$0.49	\$0.06	\$0.55
Faxes (sending or receiving) - First Page	\$2.21	\$0.29	\$2.50
- Each Additional Page	\$1.11	\$0.14	\$1.25
Tax Certificate	\$50.00	Exempt	\$50.00
- Within 48 Hours	\$75.00	Exempt	\$75.00
Tax Confirmation (Account History) - Information on site - Per Year Researched	\$5.00	Exempt	\$5.00
Information archived - Per Year Researched	\$5.00	Exempt	\$5.00
Minimum charge \$20.00			
File Retrieval Fee for Records Over 6 Years Old	\$100.00	Exempt	\$100.00
NSF Cheque Fee	\$40.00	Exempt	\$40.00
Information Search Fee - Per Hour	\$30.00	Exempt	\$30.00
Information Search Fee for Records 6 years and Older	\$100.00	Exempt	\$100.00
Parking Ticket Administration Fee	\$35.00	Included	\$35.00
Tile Loan Inspection Fee	\$85.00	Exempt	\$85.00
Zoning Compliance Confirmation			
- Residential	\$87.00	Exempt	\$87.00
- Commercial/Industrial/Institutional	\$150.00	Exempt	\$150.00
- Farm (With Nutrient Management)	\$220.00	Exempt	\$220.00
If Required in Less Than 48 Hours, Additional	\$170.00	Exempt	\$170.00

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DESCRIPTION	FEE	HST	TOTAL
Informal Group Home Licence Fee	\$750.00	Exempt	\$750.00
Original Road Allowance Purchase			
- Initial Application Fee	\$500.00	Exempt	\$500.00
- Application Fee after Appraisal completed	10% of appraisal value or \$500.00, whichever is greater	Exempt	
- Applicant is also responsible for all administrative, legal, survey, advertising and land acquisition costs	Actual Cost		
- Original Road Allowance Purchase Price	Appraised Value	HST	
- Recommence Application within One Year - Additional Deposit Fee	\$1,000.00	Exempt	\$1,000.00
Original Shore Road Allowance Purchase			
- Initial Application Fee	\$500.00	Exempt	\$500.00
- Applicant is also responsible for all administrative, legal, survey, advertising and land acquisition costs	Actual Cost		
- Original Shore Road Allowance Purchase Price	\$2,000.00	HST	\$2,260.00