



The Corporation of the Municipality of Arran-Elderslie

Information Report

Council Meeting Date: March 13, 2023

Subject: SRDPCLK.23.01 By-Law Enforcement – 2022 Annual Year End Update & Remedial Clean Up Services

Report from: Julie Hamilton, Deputy Clerk

Appendices: None.

Report Summary

The intent of this report is to provide Council with an annual year end status update regarding bylaw enforcement including animal control and the remedial clean up services.

Background

James Special Services (JSS) has been providing bylaw enforcement services for the Municipality since September of 2021. The current contract provides for 24 hours per week of enforcement services, to support the Building Department.

Analysis

The following chart provides a breakdown of the annual hours allocated across the five (5) areas of the municipality as well as the type and number of complaints.

Please note that identifiable information for specific properties and/or complaints has not been provided for confidentiality reasons.

Bylaw Enforcement Statistics from January 1, 2022 - December 31, 2022

Breakdown of Hours and Complaint Type by Area

Arran	Hours	Complaints
Parking Issues		0
Noise		2
Fire		0
Property Standards		4
Clean and Clear Yards		11
Other		2
Year to Date Totals	58	19
Chesley	Hours	Complaints
Parking Issues		14
Noise		1
Fire		3
Property Standards		9
Clean and Clear Yards		51
Other		20
Year to Date Totals	756	98
Elderslie	Hours	Complaints
Parking Issues		1
Noise		0
Fire		0
Property Standards		3
Clean and Clear Yards		6
Other		2
Year to Date Totals	56	0
Paisley	Hours	Complaints
Parking Issues		4
Noise		1
Fire		0
Property Standards		6
Clean and Clear Yards		24
Other		17
Year to Date Totals	460	52
Tara	Hours	Complaints
Parking Issues		2
Noise		4
Fire		0
Property Standards		8
Clean and Clear Yards		11
Other		9
Year to Date Totals	265	34
Year to Date Overall Total - All Areas	1595	203



The chart represents the annual allocation of complaints by type.

The majority of complaints received are related to Property Standards and Clean and Clear Yards.

Remedial Clean Up Services

The Municipality currently does not have a specific provider to provide clean up or remedial/removal services should the outcome of a specific property bylaw enforcement matter. Staff have recently obtained quotes for qualified contractors to complete remedial services of violations related to the Property Standards Bylaw, Tidy Yards Bylaw and any other applicable Municipal Bylaw in force and effect. The services will be provided on an as needed basis at the discretion of the Municipal Law Enforcement Officer (MLEO).

As a result, the MLEO now has three (3) contractors available to assist with clean up efforts when property owners fail to comply.

- A-1 Murray's Small Jobs c/o Murray McDonald
- Morrow Property Management c/o Shawn Morrow
- Multiple Enterprises

These contractors each have their own equipment to complete the project, insurance, etc. Refuse and debris removed from properties will be deposited in our municipal landfill and the cost will be billed to the property owner, along with all costs incurred by the municipality.

Due to the winter weather, Property Standards and Tidy Yards files are only monitored, since remedial efforts are difficult to enforce with the changing snow cover levels. Officers will review and revisit these files as a priority item when the snow has melted, and spring has begun so that the cleanup process can be expedited on the outstanding complaint files.

Complaints should be made by the complainant themselves in writing. The following methods for complaint submission are available and the details of complaints are kept confidential.

- Citizen Request Portal via the Municipal website
- By email directly to JSS at bylaw@arran-elderslie.ca
- By visiting the office and submitting complaints in writing. Complaint forms are available or written submissions on paper with the name and contact details of complainants will also be accepted.
- By calling JSS directly at 226-910-1322

The chart below provides the annual hours related to animal control matters and investigations as well as the number of call outs for animals running at large in 2022.

Animal Control		
2022 Annual Totals		
	Hour	Call Out
January	5.5	1
February	1.25	3
March	11.5	3
April	10.5	1
May	11	3
June	23.75	1
July	18.5	1
August	15.5	0
September	15.5	0
October	2	0
November	20.5	1
December	28	0
Total	163.5	14

Next Steps

Based on feedback provided by JSS throughout the course of the year, Staff will be working to address updating bylaws and other tools to assist officers and help offset costs associated with enforcement.

- Updates to the Parking Bylaw including increases to fines and administrative fees
- Review and Updates of the Property Standards and Tidy Yards bylaw
- Updates to the Noise Bylaw
- Consideration of a Public Nuisance Bylaw
- Consideration of a False Alarm Bylaw
- Review of Bylaw Enforcement Fees and Penalties

Link to Strategic/Master Plan

6.6 Modernizing Services

Financial Impacts/Source of Funding

By law Enforcement contracted services have been budgeted for 2022 in the amount of \$46,954. The total actual cost in 2022 was \$46,331.34.

Animal Control contracted services have been budgeted in 2022 at \$11,200. The total actual cost in 2022 was \$11,271.15.

Approved by: Sylvia Kirkwood, Chief Administrative Officer