

COMMUNITY SAFETY AND WELL-BEING PLANNING: The Municipalities of Bruce and Grey

MINUTES

COMMITTEE MEETING: Community Safety & Well-Being Planning, Advisory Committee

DATE: April 23, 2021

TIME: 1:00 pm to 2:30 pm

LOCATION: Virtual – Microsoft Teams

CO-CHAIRS: Members of the Steering Committee – Anne Elliott (Victim Services Bruce Grey Perth), Barb Fedy (Social Services, Grey County), Christine McDonald (Human Services, Bruce County), Krista Miller (South Bruce OPP), Andrea Riley (Grey Bruce Health Unit)

FACILITATOR: Barb Fedy and Krista Miller (Steering Committee Members)

ATTENDEES:

Municipality/ Town/ City/ County	City of Owen Sound	Pam Coulter
Municipality/ Town/ City/ County	Municipality of Arran-Elderslie	Christine Fraser-McDonald
Municipality/ Town/ City/ County	Municipality of Brockton	Fiona Hamilton
Municipality/ Town/ City/ County	Municipality of Grey Highlands	Raylene Martell
Municipality/ Town/ City/ County	Municipality of Kincardine	Jennifer Lawrie
Municipality/ Town/ City/ County	Municipality of Northern Bruce Peninsula	Cathy Addison (REGRETS) Tessa Swanton
Municipality/ Town/ City/ County	Municipality of South Bruce	Vivian Kennedy
Municipality/ Town/ City/ County	Municipality of West Grey	Laura Johnston
Municipality/ Town/ City/ County	Town of Hanover	Brian Tocheri
Municipality/ Town/ City/ County	Town of Saugeen Shores	Linda White
Municipality/ Town/ City/ County	Town of South Bruce Peninsula	Tracey Collins
Municipality/ Town/ City/ County	Town of The Blue Mountains	Shawn Everitt
Municipality/ Town/ City/ County	Township of Chatsworth	Carolyn Marx (REGRETS)
Municipality/ Town/ City/ County	Township of Georgian Bluffs	Brittany Drury
Municipality/ Town/ City/ County	Township of Huron-Kinloss	Emily Dance
Municipality/ Town/ City/ County	Township of Southgate	Dave Milliner
First Nation Community	M'Wikwedong Native Cultural Resource Centre	Diane Giroux (REGRETS)
First Nation Community	Neyaashiinigiing First Nation Police Services	Vincent Wurfel (REGRETS)
Police Services	Collingwood and The Blue Mountains OPP	Kevin Cornell
Police Services	Grey Bruce OPP	Paul Chambers (REGRETS)
Police Services	Hanover Police Services	Chris Knoll (REGRETS)
Police Services	Owen Sound Police Service	Craig Ambrose
Police Services	Saugeen Shores Police Service	Kevin Zettel (REGRETS)
Police Services	South Bruce OPP	Krista Miller
Police Services	OPP	Debra Anderson
Police Services	OPP	Marla Barfoot
Police Services	West Grey Police Service	Robert Martin
Police Service Board	Chatsworth Police Services Board	Terry McKay
Police Service Board	Grey Highlands Police Services Board	Lynn Silverton

Police Service Board	Owen Sound Police Services Board	
Police Service Board	Town of SBP Police Services Board	Gary Wood (REGRETS)
Children/Youth	Bruce Grey Child & Family Services	Phyllis Lovell
Children/Youth	Grey Bruce Children's Alliance	Jill Umbach
Children/Youth	Grey Bruce Youth Engagement Network	Jason Wepler (REGRETS)
Children/Youth	Keystone Child, Youth & Family Services	Jennifer Sells
Children/Youth	Saugeen Valley Children's Safety Village	Marilyn Rosner
Youth Justice	Ministry of Children, Community and Social Services	Lori Cunningham (REGRETS)
Education	Blewater District School Board	Blair Hilts (REGRETS)
Education	Bruce Grey Catholic District School Board	Mike Bethune
Education	Conseil Scolaire Catholique Providence	Michelle Bloomfield for Kimberly Fortin & Frédéric Rivière (REGRETS)
Education	Conseil Scolaire Catholique Providence	Lisa Taylor
Community/Social Services	Bruce County Human Services	Christine MacDonald
Community/Social Services	Community Connection - 211 Central East Region Contact Centre	Pam Hillier (REGRETS)
Community/Social Services	Four County Labour Market Planning Board	Gemma Mendez-Smith
Community/Social Services	Grey Bruce Community Legal Clinic	Seana Moorhead (REGRETS)
Community/Social Services	Grey County Social Services	Barb Fedy
Community/Social Services	Ministry of Children, Community and Social Services	Vince Willan
Community/Social Services	United Way of Bruce Grey	Francesca Dobbyn
Community/Social Services	Victim Services Bruce Grey Perth	Anne Elliott (REGRETS)
Community/Social Services	YMCA of Owen Sound Grey Bruce	Susan Seifert (REGRETS)
Health/Mental Health	CMHA GB Mental Health & Addiction Services	Clark MacFarlane
Health/Mental Health	CMHA GB Mental Health & Addiction Services - Housing	Matt Shute (REGRETS)
Health/Mental Health	Grey Bruce Health Unit	Dr. Ian Arra (REGRETS)
Health/Mental Health	Grey Bruce Health Unit	Andrea Riley
Health/Mental Health	Grey Bruce Integrated Health Coalition	Stephen Musehl (REGRETS)
Health/Mental Health	Grey-Bruce Ontario Health Team Planning Committee	Gerry Glover (REGRETS)
Health/Mental Health	South West Local Health Integration Network	Samantha Colwell-Castles (REGRETS)
Other	Bruce Grey Poverty Task Force	Jill Umbach
Other	Bruce Peninsula Safe Communities Committee	Terry Bell (REGRETS)
Other	Community Drug & Alcohol Strategy	Alison Govier (REGRETS)
Other	Council on Aging Grey Bruce	Randy Hughes and David Bradley for Wally Halliday (REGRETS)
Other	Southern Bruce County Safe Communities Committee	Adam Belanger
Other	Violence Prevention Grey Bruce	

ITEM

1. Welcome and Introductions, Land Acknowledgement

- Barb Fedy (Social Services, Grey County & Steering Committee Member)

Barb welcomed everyone to the meeting and cited land acknowledgements

2. Review Project Plans & Action Items

- Sarah Cowley, Coordinator

- Sarah reviewed the 2021 project plan, timeline, and action tracking documents
- There are 4 pending and 1 in progress
- Budget secured for 2021; 2022 requires additional discussion

QUESTIONS OR COMMENTS:

- There were no questions or comments

Advisory Committee Actions (see document titled “CSWBP Action Tracking – As Of 2020.11.26”)

- There are 2 tasks on hold.
- All other tasks completed.

Steering Committee Actions (see document titled “CSWBP Action Tracking)

- There are 2 tasks pending, 3 in progress, 8 on hold
- All others have been completed.

QUESTIONS OR COMMENTS:

- There were no questions or comments

3. Sustainability

- Christine MacDonald, Steering Committee Member

- Christine provided an update on the 2-part recruitment for the new Coordinator
- Discussion needed for 2022 budget onward
- County budget discussions will be completed later this year; commitment remains from both counties to this project
- Bruce County will oversee hosting the new Coordinator for the next year

QUESTIONS OR COMMENTS:

- Sarah provided assistance in the recruitment process to determine roles and responsibilities identified on the job description, provided feedback on specific interview questions, provided feedback on skillsets required, but did not actively participate on the interview panel

4. Municipal Agreement Review

- Fiona Hamilton, Clerk, Municipality of Brockton, and Agreement Working Group member

- A small working group of Municipal reps and Steering Committee met to review the municipal agreement
- Fiona provided an overview of the changes to the municipal agreement based on feedback received at the working group meetings
- All feedback received was incorporated into the amended agreement
- Barb advised that careful consideration was given with regard to membership noting that sectors are represented but there isn't capacity for participation for each agency within sectors
- Resolutions are required for appointment of municipal reps (staff and/or elected officials)
- Membership was crafted to allow flexibility. Participation may include membership on the advisory and/or action tables provided the provided the legislative mandate is met for municipal representation.
- Fiona advised that the accessibility requirements will be met for the amended agreement

QUESTIONS OR COMMENTS:

- Municipal membership (up to two members) Q: is # 6 inclusive or in addition? Representation, of up to two members can be considered an option, not a requirement and is dependent up the local municipal circumstances.
- There was discussion regarding the number of seniors in Grey Bruce and the associated groups and/or boards addressing the needs of seniors. Suggested to have final make up include this. It was noted that representation of seniors and other specific groups (i.e. youth) will be addressed when specific Action Tables are identified

5. Indicator Report Update

- Sarah Cowley, Coordinator

- Final revisions to the Indicator Report were provided to 1dea last week
- 1dea is incorporating all feedback right now
- Final review (i.e. ensuring hyperlinks are active and correct) will occur next week
- Final report will then be made available to Advisory Committee Members and Action Tables

QUESTIONS / COMMENTS:

- There were no questions or comments

6. S.T.A.R. Update

- Christine MacDonald, Steering Committee Member

- Christine provided an overview of Situation Table for Acute Risk (S.T.A.R.). Participants signed a participant's agreement and training through Wilfred Laurier University is required.
- Purpose of S.T.A.R. table is to provide a multi-sectoral risk intervention model for situations of acutely elevated risk and mobilize existing resources to mitigate the risk
- ACUTELY ELEVATED RISK (AER): AER is a situation negatively affecting the health or safety of an individual, family, group, or place where there is a high probability of imminent and significant harm to self or others. The risk factors contributing cut across multiple human service disciplines. AER must be based on the Situation Table's threshold of AER and individual agency's lens
- A proposed refresh of the processes for the Situation Table was required and a draft refresh was created
- Christine highlighted the proposed refresh of Situation Table and advised of the following

recommendation for approval

Recommendation for Approval

- **That the CSWBP Advisory Committee will assume the responsibility of acting as the Steering Committee of S.T.A.R.**
- **The CSWBP Coordinator will assume responsibility for co-facilitating the S.T.A.R. table with police services members assigned**
- **The Coordinator will provide a regular update to the CSWBP Advisory Committee regarding evidenced based issue identification arising at the Situation Table**

QUESTIONS / COMMENTS:

- Intimate Partners Violence and Human Trafficking representation is present on S.T.A.R.
- The Situation Table framework suggests that group meet weekly to review and address any issues/cases identified. Acute risk situations allow for preplanning (S.T.A.R.). Immediate responses are addressed via 9-1-1.
- Victim Services is a member of S.T.A.R. The mandate of Victim Service is incidence response to address immediate needs. Referrals may still be made to S.T.A.R. by Victim Services, if necessary – there is no duplication of service.

ACTION:

There was agreement to support the proposed recommendation; therefore approved.

7. Regulatory Changes

- Christine MacDonald

- Christine advised the Ministry of the Solicitor General sent notice to all municipal governments and First Nations that Ontario Provincial Police (OPP) detachment boards under the *Community Safety and Policing Act, 2019 (CSPA)* are to be developed and submitted in the next 2½ months
- Municipal governments and First Nations receiving services from an OPP detachment are being asked to work together to submit one proposal (per detachment) regarding their selected composition of their board and, if needed, a rationale for multiple boards and the composition of each additional board. To assist the proposal process, the Ministry has developed a digital form included here.
- We understand that the Ministry will work with municipalities and First Nations to obtain outstanding information/proposals and support the completed proposal. If, however, a proposal still does not meet the minimum requirements, or a proposal is not submitted and/or if no consensus is reached on the composition of the board, then the Ministry has indicated that they will determine the composition of the detachment board. Due date is June 7, 2021

QUESTIONS/COMMENTS

- Based on the geographical size of Grey Bruce Detachment area, it may be likely that two separate board proposals are requested.

8. Action Table Identification

- Sarah Cowley, Coordinator

- Sarah highlighted the proposed Action Table Identification Process – Assessment Checklist

QUESTIONS / COMMENTS:

- The Action Table identification selection could include specific projects provided the risks that they are addressing meet one of the identified areas of risk
- The suggestion was made that it would be great to have some feedback and analysis through the process by the coordinator of what is needed for an Action Table – what is missing from the work they do that would deepen their effectiveness? Or to meet a need that is not on the checklist

ACTION ITEM:

- Approval for use of the Assessment Checklist was given

9. Community Engagement Survey

- Krista Miller, Steering Committee Member

- The survey was launched April 1st and will run until May 16th
- There will be a mid-campaign media boost
- Requesting that the engagement survey be promoted by all AC members
- There have been 487 surveys submitted (April 1 – 19); 289 in Bruce and 198 in Grey

QUESTIONS / COMMENTS:

- The survey has been promoted in the Hanover Post
- Last year there were over 2000 surveys completed: hoping to surpass that number with this current engagement survey to allow for in-depth data collection

ACTION ITEM:

- A link to the website where the survey is hosted will be sent to Advisory Committee members

10. Communications & Marketing

- Barb Fedy, Steering Committee Member

- Once confirmed, notice will go to the Advisory Committee regarding the hiring of the new Coordinator
- The Joint Communications Strategy for Bruce and Grey will be a key piece of work for the new Coordinator (still under development)
- Website redevelopment will enhance engagement and communication with the community, as well as information sharing with the Advisory Committee, is on the workplan (as budget allows)
- The Steering Committee participated on radio program April 6th with Claire McCormack to promote the work of the CSWBP Advisory Committee

11. Questions and Next Steps

- Steering Committee Members

- Completion of the recruitment for the new Coordinator
- Orientation of the new Coordinator
- Presentation and publication of the Indicator Report
- Media boost and closure of the Community Engagement Survey (with data analysis to follow)
- Assessment and selection of Action Tables

QUESTIONS / COMMENTS

- Comment – quality of information and knowledge of those presenting the information is great – very impressed
- Sarah noted that the communications plan is still under development – and not available
- Sarah will send out the link to the survey
- There was discussion regarding financial oversight – Christine noted that financial support is provided by both lower tier and upper with additional funds in early 2021 contributed by both municipalities to continue the work needed prior to approval of 2021 budgets

ACTION ITEM

- Sarah will send the link to AC members and noted that the survey is available at www.cswbp-brucegrey.ca
- Oversight report will be provided from Grey County for 2020; and 2021 financial oversight report will be provided from Bruce County
- Grey and Bruce continue to advocate for funding support for this initiative

12. New Business

- All Members

- New business is always welcome

Should you have any questions throughout the course of this project, please don't hesitate to contact any of the Steering Committee members:

- Anne Elliott director@victim-services.com
- Barb Fedy barb.fedy@grey.ca
- Christine MacDonald cmacdonald@brucecounty.on.ca
- Krista Miller Krista.Miller@opp.ca
- Andrea Riley A.riley@publichealthgreybruce.on.ca

Next Meeting: Advisory Committee – May 28, 2021 from 1:00 to 2:30 pm
VIRTUAL – Grey County Microsoft Teams (details to follow)