



Joint Health and Safety Committee Minutes

**January 19, 2023
10:00 am**

Members Present	Scott McLeod Julie Hamilton Katrina Eke Mark Faust Len Phillippi Steve Tiernan Ben Overeem
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Members Absent	Corey Mannerow Richard Pepper
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1. Call to Order

Co-Chair Steve Tiernan called the meeting to order.

2. Adoption of Previous Minutes

The Committee passed the following resolution:

JHSC-2023-01

Moved By Scott McLeod

Seconded By Katrina Eke

Be It Resolved that the Joint Health and Safety Committee hereby approves the minutes of the meeting dated December 1, 2022.

Carried

2.1 JHSC Minutes - December 1, 2023

3. Business Arising from the Minutes

Sharps Training

The Paisley Arena is the only one who has not completed the training signoff and Katrina has received no reply.

Part One JHSC Certification Course

Steve is still waiting to hear back from some firefighters for interest and dates. The training will likely be on a weekend but something will be worked out for Richard to attend.

2022 Inspections

There are a number of outstanding inspections from 2022 that no paperwork has been received for. It is important to ensure that inspections are taking place, that the follow up is being performed and the paperwork is provided to Katrina.

Katrina distributed the inspection schedules and forms for 2023 to the Committee members.

3.1 Health and Safety Policy Manual Update

The Public Safety Policy and Confined Space Policy have been updated and were reviewed by the Committee.

Subsequent to further discussion, the Committee pass the following resolution:

JHSC-2023-02

Moved By Mark Faust

Seconded By Len Phillippi

Be It Resolved that the Joint Health and Safety Committee hereby approves the revised Health and Safety Policy manual and directs the Recording Secretary to finalize the draft and prepare it for presentation to Council for final approval at the next available meeting.

Carried

4. Incident Reports

Scott provided the Committee with an overview of a few recent incidents.

1. There was an incident where CH15 was damaged when moving brush. It was determined that the forks were not the best device for this task and use of the bucket instead could have avoided the incident.
2. A wrench slipped and struck a worker while working on equipment. There was no medical attention needed. Body position and a firm grip should be used in the future. The task has been completed several times since without incident.
3. A slip and fall on ice occurred going from one building to another in the parking lot. The parking lot is now being sanded and a bucket has been placed at the location as well.
4. There was damage to a snowplow when pushing back snow banks. The employee was not hurt. There will be a staff meeting to discuss and follow up measures determined. An SOP will potentially be developed for snow removal measures.

5. New Business

Julie noted that the 2023 green books are being ordered. Each main work location will receive an updated version.

6. Next Meeting Date

April 6, 2023

June 15, 2023

September 14, 2023

7. Adjournment

The Committee passed the following resolution:

JHSC-2023-03

Moved By Katrina Eke

Seconded By Len Phillippi

Be It Resolved that the Joint Health and Safety Committee meeting is adjourned at 10:38 am.

Carried

Chair

Steve Tiernan

Co-Chair

Recording Secretary