



Joint Health and Safety Committee

Minutes

June 15, 2023

10:00 am

Members Present	Julie Hamilton Katrina Eke Corey Mannerow Mark Faust Len Phillippi Steve Tiernan Richard Pepper Ben Overeem
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Members Absent	Scott McLeod
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1. Call to Order

Co-Chair Richard Pepper called the meeting to order at 10:03 am.

2. Adoption of Previous Minutes

2.1 JHSC Minutes - January 19, 2023

The Committee passed the following resolution:

JHSC-2023-04

Moved By Katrina Eke

Seconded By Mark Faust

Be It Resolved that the Joint Health and Safety Committee hereby approves the minutes of the meeting dated January 19, 2023.

Carried

3. Business Arising from the Minutes

OHSA Green Books

The 2023 Green Books are in and have been distributed. It was noted that there are other options available to provide updated copies to employees. The requirement is to provide access to the green book which can be in a printed format, an online link or a QR code. The fire stations would like to have paper copies as opposed to electronic. Julie will bring back options for the Committee to Consider.

Incident Reports

Clarification was given surrounding the process for Incident reports. They are provided to the Manager to investigate, review and make recommendations along with the employee involved. Redacted versions are then provided to the JHSC for review and recommendations. The reports are filed in each employees personnel file once the process is completed.

4. Incident Reports

None.

5. New Business

5.1 Book 7 - Traffic Control Training - S. McLeod

There are a few new employees that are in need of Book 7 Training. The Fire Chief would like to have some training for his firefighters as well which is preferred to be in person and on a weekend.

Julie will look into training options for both online formats and in-person and get some information together.

At this time, there are potentially 4 employees needing training and 12 firefighters.

There have been changes to the regulations and there could be staff in need of an update or refresher course as well.

5.2 Other New Business

Katrina reminded the Committee that there are a number of inspections that have not been received and to please provide them to her as soon as possible.

6. Next Meeting Date

Meetings are scheduled for:

September 14, 2023 at 10:00 a.m.

October 26, 2023 at 10:30 a.m.

7. Adjournment

The Committee passed the following resolution:

JHSC-2023-05

Moved By Katrina Eke

Seconded By Len Phillippi

Be It Resolved that the Joint Health and Safety Committee meeting is adjourned at 10:23 a.m.

Carried



Steve Tiernan

Co-Chair



Co-Chair



Recording Secretary