



# The Corporation of the Municipality of Arran-Elderslie

## Staff Report

Council Meeting Date: August 14, 2023

Subject: Award Arena Water Treatment

Report from: Carly Steinhoff, Park, Facilities and Recreation Manager

Appendices: None.

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### **Recommendation**

Be It Resolved that Council hereby,

1. Award Arena Water Treatment Request for Proposal to Jutzi Water Technologies for one year rental amount of \$ 6,990.00 plus HST, to be financed through the community centre's ice plant operations accounts.

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### **Report Summary**

To provide the results of the Arena Water Treatment Request for Proposal and sign a one (1) year agreement with Jutzi Water Technologies for condenser water treatment services for each municipal community centre. The three (3) year agreement with the current supplier expires in September 2023.

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### **Background**

The condensers within each community centre require water treatment services to mitigate the potential for system failure and legionnaires disease. Water treatment solutions remove minerals and scale in the water, which helps the equipment run more efficiently and have clearer ice.

A Request for Proposal for water treatment services in each municipal community centre closed on August 9, 2023. The document requested annual costs associated with chemicals and monitoring along with an option to purchase or rent any equipment required to manage to chemicals.

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## **Analysis**

The document was posted on the Municipal website and Biddingo, an online government contract portal. Two (2) bid proposals were received:

	<b>Chem-Aqua</b>	<b>Jutzi Water Technologies</b>
Equipment to Purchase	\$ 5,532.00 per facility	\$ 5,000.00 per facility
Equipment to Rent	N/A	\$100.00 per month per facility
Annual Fees & Monitoring	\$ 6,000.00	\$ 3,390.00
Total (with purchasing equipment)	\$ 22,596.00 plus HST	\$ 18,390 plus hst
Total (with renting equipment)	N/A	\$ 6,990.00 plus hst
Contract Term	Three Years	One Year

Staff are recommending entering into an agreement with Jutzi Water Technologies for a one (1) year term utilizing rental equipment. Staff can then evaluate the effectiveness of equipment and products and follow up with a recommendation to Council regarding purchasing equipment.

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## **Link to Strategic/Master Plan**

6.1 Protecting Infrastructure, Recreation and Natural Assets

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## **Financial Impacts/Source of Funding/Link to Procurement Policy**

The cost involved with water treatment is incorporated into each facility's ice plant operations account. The monthly financial impact per facility is \$210.00. Staff have accounted for this cost within the 2023 operating budget and will continue to incorporate these costs within the 2024 operating budget.

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Approved by: Sylvia Kirkwood, Chief Administrative Officer