



The Corporation of the Municipality of Arran-Elderslie

Information Report

Report From: Christine Fraser-McDonald, Clerk

Meeting Date: October 23, 2023

Subject: SRCLK.2023.11 - 2024 Regularly Scheduled Council Meetings

Appendices: Appendix A – 2024 Arran-Elderslie Council Meeting Schedule

Appendix B – 2024 Schedule of Bruce County Meetings (includes Arran-Elderslie dates)

Report Summary

Based on Council's Procedure By-law 76-2021, which governs the calling of meetings of Council and providing notice of those meetings, the schedule of meetings attached as Appendix A to this report represents the proposed regular schedule of Council meetings for the year 2024.

Background

The Procedure By-law stipulates that, unless otherwise specified, regular meetings of Council will be held on the second and fourth Monday of the month, commencing at 9:00 a.m., and that they will be held in the Council Chambers at the Municipal Administration Office.

There is provision that only one (1) meeting will be held in each of the months of July, August and December on the second Monday of the month. If the regularly scheduled date falls on a holiday, the by-law stipulates that the meeting shall be moved to the next available day following the holiday.

In 2024, Remembrance Day falls on a Council Day. The Council meeting has been moved to November 12 in order to accommodate Council members and/or staff that will be attending Remembrance Day Ceremonies.

Analysis

The Procedure By-law allows for Council to vary the schedule of meetings from the default schedule set out in the by-law, where it determines that it is practical to do so.

The Procedure By-law allows for Council to vary the schedule of meetings from the default schedule set out in the by-law, where it determines that it is practical to do so.

Should there be a need, the Mayor retains the ability to call a special meeting of Council, or a majority of Council may, upon petition to the Clerk, also call a special meeting of Council, as provided for in the Municipal Act, 2001.

This schedule will be posted on the municipality's website to assist the public in knowing when Council is scheduled to meet.

Link to Strategic/Master Plan

6.5 Engaging People and Partnerships

Financial Impacts/Source of Funding

There are no financial or staffing implications from this report.

Approved By: Sylvia Kirkwood, CAO