



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: December 11, 2023

Subject: SRDPCLK.23.10 Fees and Charges By-Law – Final Draft

Report from: Julie Hamilton, Deputy Clerk

Appendices: Appendix A – Fees and Charges Schedules A-N

Recommendation

Be It Resolved that Council hereby,

1. Approve the proposed fees and charges bylaw attached at Appendix A to this report; and
 2. That a By-Law be passed to adopt the Fees and Charges Schedules for 2024.
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Report Summary

The intent of this report is to address comments received during the initial review of the 2024 proposed fees and charges and receive final approval of the draft proposal.

Background

Staff presented the 2024 proposed amendments to the fees and charges bylaw at the November 27, 2023 Council meeting. At that time, Council requested that staff review the animal control fee section as well as the recreation ice rental fees for out of town users.

Analysis

Animal Control Fees

Staff are currently reviewing the animal control bylaw and associated processes and propose that the current fees in place remain status quo until the full review has been completed. At that time, staff will present any proposed changes to the fee structure in conjunction with the revised bylaw.

Recreation – Out of Town Ice Rental Fee

Currently there is a fee included in the Ice Rental Fees for “Out of Town Minor Sports” with the proposed fee for 2024 being \$137.70, which is \$30.90 higher than the rate charged to Arran-Elderslie Minor Sports users.

Staff have investigated the neighbouring municipal facilities.

Saugeen Shores – 2023

Prime Time \$180.40
Non-Prime Time \$128.39

Brockton – 2024

Adult Ice - \$155.00
Youth (WMH and WFS) - \$125.00

Hanover – 2023

All Youth Organizations receive a 30% discount
Prime Time \$154.00 less 30% = \$107.80
Non-Prime Time \$126.80 less 30% = \$88.76

Chatsworth

Prime Time \$140.00
Non-Prime Time \$115.00

Staff have noted that there is a reasonable amount of un-booked ice time, specifically in Paisley, on the weekends. Raising the out of town minor sports rate may discourage other users from considering using our facilities and reducing potential revenues.

Based on the neighbouring rate comparison along with the importance of supporting amateur youth sports organizations, staff recommend that the out-of-town minor sports fee is sufficient to cover the costs of providing ice rentals to other organizations.

It should also be noted that the fees and charges proposed are for the ice season beginning September 2024 and continuing to the end of March 2025. This has been reflected on Recreation – Schedule I. Staff will review facility usage annually to determine if future increases are warranted.

Link to Strategic/Master Plan

6.5 Engaging People and Partnerships

6.4 Leading Financial Management

Financial Impacts/Source of Funding/Link to Procurement Policy

If approved, the 2024 Fees and Charges increases will be reflected in the revenue forecast of the 2024 Operating Budget.

Approved by: Sylvia Kirkwood, Chief Administrative Officer