



# The Corporation of the Municipality of Arran-Elderslie

## Staff Report

Council Meeting Date: December 11, 2023

Subject: Chesley Lawn Bowling Club Renovation

Report from: Carly Steinhoff, Park, Facilities and Recreation Manager

Appendices: None.

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### **Recommendation**

Be It Resolved that Council hereby,

1. Accept the quotations from North Star Carpentry and Stinson Electric at a combined cost of \$101,306.86, exclusive of applicable taxes;
2. Accept the estimate from Hatten's Home Hardware Building Centre at a cost of \$30,455.50, excluding applicable taxes;
3. Waive the cost of the building permit and landfill fees related to this project;
4. Agree that the Municipality shall provide aggregate to be applied to the base of the building;
5. Provide Capital Budget 2024 pre-budget approval, to be financed from reserve 01-0000-7212 – Municipal Buildings to 02-3937-4300, RECC-LBOWL-CHES-Chesley; and
6. Council waive the provision of the Procurement Policy in accordance with Section 4.7 of Schedule A of Bylaw 59-09.

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### **Report Summary**

To outline the proposal for the replacement of the west side of the Chesley Lawn Bowling Club.

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### **Background**

Members of the Chesley Lawn Bowling Club delegated to Council on March 27, 2023, to request the Municipality to support the application requesting funding through the

Ontario Trillium Foundation's Capital Stream. Members at the time informed Council that the west side of the building needed to be replaced.

Club members worked with an architect to prepare drawings and sought quotes for the project, as this was a requirement of the grant application. Club members asked Council to consider the following:

1. Should the application be successful, and the project move forward, that the Municipality waive the cost of the building permit.
2. That the Municipality cover the cost of any fees for Landfill.
3. That any gravel required for the base of the building to be supplied by the Municipality.

The Club also noted that it is entirely volunteer driven and that they would be providing in-kind time, as required.

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## **Analysis**

Staff submitted the application to the Ontario Trillium Foundation and were successful. The total amount to be received from the program is \$115,000.00. The project must be completed within twelve (12) months of project start date.

Staff have met with members of the Chesley Lawn Bowling Club and the contractor with the lowest quotation from earlier in the year. The quotation had a slight increase from the grant application period however, it remains the lowest quote received. The quote from North Star Carpentry did not include building material, as this has been estimated separately by Hatten's Home Hardware Building Centre. The quote received from Stinson Electric remains applicable.

Staff are requesting pre-budget approval for this project so that the contractor can be booked for early spring. It is anticipated that this project would be complete prior to the start of the lawn bowling season.

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## **Link to Strategic/Master Plan**

6.1 Protecting Infrastructure, Recreation and Natural Assets

6.5 Engaging People and Partnerships

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## **Financial Impacts/Source of Funding/Link to Procurement Policy**

The total cost of this project, excluding tax is \$131,762.36. The estimated project cost after the Municipal HST rebate is \$134,081.38.

The Chesley Lawn Bowling Club has committed \$4,000.00 to this project and the Ontario Trillium Foundation has granted \$115,000.00. The remaining amount to be paid by the Municipality is estimated to be \$15,081.38, to be financed from reserves and funds added to Account 02-3937-4300, RECC-LBOWL-CHES-Chesley Lawn Bowling.

The Club had requested that the Municipality waive the cost of the building permit and landfill fees. They have also requested that the Municipality provide aggregate for the base of the building. This cost of these requests is estimated to be no more than \$1,500.00.

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Approved by: Sylvia Kirkwood, Chief Administrative Officer