



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

MINUTES

Monday, November 13, 2023, 9:00 a.m.

Council Chambers

1925 Bruce Road 10, Chesley, ON

Council Present: Mayor Steve Hammell
Deputy Mayor Jennifer Shaw
Councillor Ryan Nickason
Councillor Darryl Hampton
Councillor Moiken Penner
Councillor Peter Steinacker

Council Absent: Councillor Brian Dudgeon

Staff Present: Sylvia Kirkwood - CAO
Christine Fraser-McDonald - Clerk
Julie Hamilton - Deputy Clerk
Scott McLeod - Public Works Manager
Carly Steinhoff - Recreation Manager
Steve Tiernan - Fire Chief
Jessica Pridham – Economic Development and Communications Coordinator
David Munro – Interim Treasurer

1. **Call to Order**

Mayor Hammell called the meeting to order at 9:00 am. A quorum was present.

CAO Sylvia Kirkwood introduced Interim Treasurer David Munro to Council.

2. **Mayor's Announcements (If Required)**

- On November 23rd from 1-3 p.m., the Chesley Legion Auxiliary is holding their Xmas Bazaar & Tea. There will be door prizes, crafts, baking, grocery tables and Tea Biscuits made on site.
- The Chesley Baptist Church will be making pies and they must be picked up by November 25th.
- November 24th is the Paisley Santa Claus Parade starting at 7:00 p.m.
- December 1st is the Chesley Santa Claus Parade starting at 7:00 p.m.

- December 2nd is the Tara Santa Claus Parade starting at 7:00 p.m.
- Council thanked staff and the communities for their help at the Remembrance Day ceremonies.

3. Adoption of Agenda

Subsequent to further discussion, Council passed the following resolution:

304-21-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that the agenda for the Council Meeting of Monday, November 13, 2023 be received and adopted, as distributed by the Clerk.

Carried

4. Disclosures of Pecuniary Interest and General Nature Thereof

None at this time.

5. Unfinished Business

5.1 Waiver of Arkwright Hall Rental Fee

Subsequent to further discussion, Council passed the following resolution:

305-21-2023

Moved by: Councillor Steinacker

Seconded by: Councillor Penner

Be it Resolved that Council hereby waives the fees for the rental of the Arkwright Hall on November 18, 2023 for the Tara Maple Leaf Masons Lodge No. 362 to host their final meeting. The fee for this rental would be \$50 plus HST.

Carried

5.2 Zoning By-law Amendment Z-2022-015 - 5019386 Ontario Inc. c/o Jamie Shepherd - Addendum Planning Report

This was an addendum Planning Report regarding Zoning By-law Amendment application Z-2022-015 for 5019386 Ontario Inc. c/o Jamie Shepherd for lands described as Part Lot 31, Con 3, Part Park Lot Y, Plan 217, Pat 2, Plan 16R-10669.

Positive comments were submitted by the Saugeen Ojibway Nation, and it is recommended that this application be approved.

A by-law will be presented later in the meeting.

6. Minutes of Previous Meetings

Subsequent to further discussion, Council passed the following resolution:

306-21-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session held October 23, 2023.

Carried

7. Business Arising from the Minutes

8. Minutes of Sub-Committee Meetings

9. Public Meeting(s)

10. Delegations

10.1 Brenda Scott - Response to Chesley Hospital Petition

Brenda Scott made a presentation to Council as well as members of her committee.

The situation regarding reduced hours at the Chesley hospital is unchanged. The committee is continuing to advocate for the resumption of a 24 hour Emergency Department.

They had an unsuccessful result with the petition that was taken to Queen's Park and would like to discuss their thoughts on that matter this morning. The committee continues to operate with enthusiasm for the task and we are prepared to continue.

On November 28th they are holding a Day of Action at Queen's Park for Small, Rural, and Local hospitals. Leaders from local areas throughout the province will attend Question Period and hold a press conference during which we will release a report with updated information concerning the challenges to these hospitals. As Chair of the Small, Rural and Local Hospital Committees she will be in attendance and able to, once again, address the issue as it affects Chesley. In preparation, we would like to meet with local representatives from Council to discuss and update our information.

CAO Kirkwood noted that she has been in contact with Sylvia Jones' executive assistant. They are looking into where the response is as well as the West Grey and Brockton CAO's have had discussions on how to get back to the province and MPP's since the last two letters have been

ignored. The Municipalities will do a joint submission for the ROMA conference.

Council thanked Mrs. Scott for her presentation.

11. Presentations

11.1 Enbridge - Cheque presentation to Fire & Emergency Services

Fire Chief Steve Tiernan thanked Enbridge Gas for their \$5,000 grant to the Arran-Elderslie Fire and Emergency Services.

12. Correspondence

12.1 Requiring Action

12.1.1 Municipality of West Grey - Childcare Availability in Ontario - Support Motion from Municipality of Bluewater

Subsequent to further discussion, Council passed the following resolution:

309-21-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be it Resolved that the Council of the Municipality of Arran-Elderslie hereby supports the resolution received from the Municipality of West Grey regarding correspondence received from the Municipality of Bluewater addressing the issue of childcare availability in the Province, and further that this resolution be forwarded to MPP Lisa Thompson, MPP Rick Byers, Hon. Michael Parsa, Minister of Children, Community and Social Services, Premier Doug Ford, and the Municipalities of West Grey and Bluewater.

Carried

12.1.2 Ministry of Transportation - Electric Vehicle (EV) ChargeON program

CAO Sylvia Kirkwood noted that the Municipality has received correspondence from the Ministry of Transportation regarding their Electric Vehicle (EV) ChargeON program. MTO is encouraging Arran-Elderslie to apply. EV ChargeON is a competitive, application-based funding program that invites eligible municipalities in Ontario to put forward project proposals that help enhance accessibility and availability of EV charging infrastructure throughout the province, tackle range anxiety and make long-distance EV travel easier.

Municipalities with populations under 170,000 are eligible to receive up to 75% of total project costs. Applications for the EV ChargeON fund close on January 31, 2024.

Council directed staff to prepare a report with a recommendation to proceed with the grant process and application.

12.1.3 Provincial Community Emergency Preparedness Grant

Fire Chief Steve Tiernan noted that the Fire Department is looking to purchase a Side-by-Side ATV and Trailer through the grant process. This will be used to assist throughout the municipality with emergency incidents, such as grass fires, motor vehicle collisions, hard to access areas, flooding and medical calls where the fire department cannot access with an ambulance.

Councillor Penner noted that the grant did not apply to ATV's. Subsequently, the Fire Chief presented three other options to Council.

The grant fund supplies, equipment and services that range from \$5,000 to \$50,000. The application window closes on November 30, 2023.

Council directed staff to bring back a report for the preferred option for a drone and to receive approval from Council for the grant application.

12.2 For Information

Subsequent to further discussion, Council passed the following resolution:

310-21-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

Carried

12.2.1 Clean Energy Frontier Program October 2023 Newsletter

12.2.2 Saugeen Valley Conservation Authority Board Minutes - September 21, 2023

12.2.3 Saugeen Valley Conservation Authority Special Board Minutes - September 21, 2023

12.2.4 Saugeen Mobility Board Minutes - September 15, 2023

12.2.5 Grey Bruce Public Health Media Release - Covid -19, flu vaccines

13. Staff Reports

13.1 CAO/Clerks

13.1.1 SRCLK.2023.13 – Accessibility and Equity, Diversity and Inclusion Advisory Committees

Clerk, Christine Fraser-McDonald responded to questions from Members of Council.

Deputy Mayor Shaw and Councillor Penner noted that they would like to sit on the Committee with the Mayor sitting as ex officio.

Subsequent to further discussion, Council passed the following resolution:

311-21-2023

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Penner

Be It Resolved that Council hereby,

1. Directs staff to prepare a Terms of Refence for an Accessibility/Equity, Diversity and Inclusion Advisory Committee;
2. Appoint Deputy Mayor Shaw, Councillor Penner and Mayor Hammell to the Accessibility and EDI Committee;
3. Directs staff to prepare advertisements for applications for the above noted committees for public participants; and,
4. That Resolution # 337-28-2022 be amended to reflect the changes in the disbandment of the Safe Communities Committee as well as the Teeswater Bridge Project Working Group.

Carried

13.2 Finance

13.3 Public Works

13.4 Building/Bylaw

13.4.1 SRCBO.23.03- Third Quarter Building Permit Statistics - 2023

Council reviewed the information report.

13.4.2 SRDPCLK.23.02 By-Law Enforcement Update – January to September, 2023

Council reviewed the information report.

13.5 Facilities, Parks and Recreation

13.6 Emergency Services

13.6.1 SRFIRE.23.07 Arran-Elderslie Fire & Emergency Services 3rd Quarter Report - July-September 2023

Fire Chief, Steve Tiernan, responded to questions from Members of Council regarding his information report.

13.7 Economic Development and Planning

14. Notice of Motion

15. Members Updates

Shaw:

Deputy Mayor Shaw attended a Grey Sauble Conservation Authority meeting and attended the Paisley Bridge Opening. She thanked Arran-Elderslie staff for their help with this opening. She attended Remembrance Day ceremonies and thanked the Legions. She attended the battery storage meeting in Tara and requested that a member from the MMWTWG attend a Council meeting. She also noted that a note was received from Barb Fullerton congratulating the Municipality on the opening of the Paisley Bridge on behalf of Carmen Fullerton, who was a previous County Warden.

Hampton:

Councillor Hampton attended the Remembrance Day ceremony in Chesley and wanted to recognize Municipal Staff for their hard work this year. He asked for clarification regarding CIBC's comment that a public meeting was not necessary. He also asked about the Chesley Medical Clinic roof as it leaks and asked that this be a priority for repair.

Dudgeon:

Councillor Dudgeon was absent.

Steinacker:

Councillor Steinacker attended the battery storage meeting in Tara, attended the Paisley Bridge Opening, attended Remembrance Day ceremonies, and noted that the Hamilton Street construction is progressing. He had questions regarding a dog park in Tara.

Penner:

Councillor Penner attended the Paisley Bridge Opening, and thanked the Paisley Legion.

Nickason:

Councillor Nickason attended a BASWR meeting, the Grey Owl Storage meeting, attended the Paisley Bridge Opening, as well as attending the Tara Remembrance Day ceremonies.

Hammell:

Mayor Hammell thanked Deputy Mayor Shaw for attending County Council for him as well the Paisley Bridge Opening. He thanked the Legions and community volunteers for their Remembrance Day ceremonies.

16. New Business

16.1 Saugeen Valley Conservation Authority 2024 Draft Budget

Erik Dowing, Acting Manager of the Saugeen Valley Conservation Authority, was present to answer any questions from Council.

Subsequent to further discussion, Council passed the following resolution:

307-21-2023

Moved by: Councillor Steinacker

Seconded by: Deputy Mayor Shaw

Be it Resolved that Council of the Municipality of Arran-Elderslie hereby supports the Saugeen Valley Conservation Authority 2024 Draft budget as presented.

Carried

16.2 Grey Sauble Conservation Authority 2024 Draft Budget

Subsequent to further discussion, Council passed the following resolution:

308-21-2023

Moved by: Councillor Nickason

Seconded by: Councillor Hampton

Be it Resolved that Council of the Municipality of Arran-Elderslie hereby supports the Grey Sauble Conservation Authority 2024 Draft budget as presented.

Carried

17. By-laws

17.1 By-law 55-2023 - Execute an Agreement with Municipal Support Services Inc. - By-law Enforcement

Subsequent to further discussion, Council passed the following resolution:

312-21-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 55-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 55-2023 being a By-law to execute an agreement with Municipal Support Services Inc. for the provision of by-law enforcement services effective September 14, 2023 and terminating on September 30, 2024.

Carried

17.2 By-law 56-2023 - Execute an Agreement with Municipal Support Services Inc. - Animal Control

Subsequent to further discussion, Council passed the following resolution:

313-21-2023

Moved by: Councillor Penner

Seconded by: Councillor Steinacker

Be It Resolved that By-law No. 56-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 56-2023 being a By-law to execute an agreement with Municipal Support Services Inc. for the provision of Ad Hoc Animal Control Services effective October 1, 2023 to September 30, 2024.

Carried

17.3 By-law 57-2023 - Adopt a Petition Policy

Subsequent to further discussion, Council passed the following resolution:

314-21-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 57-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 57-2023 being a By-law to adopt a Petition Policy.

Carried

17.4 By-law 58-2023 - Zoning By-law Amendment Z-2022-015 - 5019386 Ontario Inc. c/o Jamie Shepherd

Subsequent to further discussion, Council passed the following resolution:

315-21-2023

Moved by: Councillor Steinacker

Seconded by: Councillor Hampton

Be It Resolved that By-law No. 58-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 58-2023 being a By-law to amend the Comprehensive Zoning By-law 36-09 by changing the zoning from Residential Low Density Single 'R1' to Residential Low Density Multiple 'R2-58-2023', on the subject lands described as as Part Lot 31 Con 3, Part Park Lot Y Plan 217, 16R-10669 Pt 2, Municipality of Arran-Elderslie.

Carried

17.5 By-law 59-2023 Impose Special Annual Drainage Rates

Subsequent to further discussion, Council passed the following resolution:

316-21-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 59-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 59-2023 being a By-law to impose special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*.

Carried

18. Closed Session (if required)

317-21-2023

Moved by: Councillor Nickason

Seconded by: Councillor Penner

Be It Resolved, That the Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

- () the security of the property of the municipality or local board;
- (X) personal matters about an identifiable individual, including municipal or local board employees - staffing update
- (X) a proposed or pending acquisition or disposition of land by the municipality or local board - road extension request, fire hall acquisition update
- () labour relations or employee negotiations;
- () litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (X) advice that is subject to solicitor-client privilege, including communications necessary for that purpose - animal control update
- () a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- () information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- () a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- () a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- () a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Staff Authorized to Remain:

Item 1 - CAO Sylvia Kirkwood, Clerk Christine Fraser-McDonald, Works Manager Scott McLeod

Items 2, 3 and 4 - CAO Sylvia Kirkwood, Clerk Christine Fraser-McDonald

19. Resolution to Reconvene in Open Session

Subsequent to further discussion, Council passed the following resolution:

318-21-2023

Moved by: Councillor Nickason

Seconded by: Councillor Hampton

Be It Resolved That Council of the Municipality of Arran-Elderslie does now return to the Open Session at 1:30 p.m.

Carried

20. Adoption of Recommendations Arising from Closed Session (If Any)

Direction was given to staff in Closed Session for items 1 to 4.

21. Adoption of Closed Session Minutes

Subsequent to further discussion, Council passed the following resolution:

319-21-2023

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved; that Council of the Municipality of Arran-Elderslie adopt the minutes of the Closed Session dated October 10, 2023.

Carried

22. Confirming By-law

22.1 By-law 60-2023 - Confirming By-law

Subsequent to further discussion, Council passed the following resolution:

320-21-2023

Moved by: Councillor Steinacker

Seconded by: Deputy Mayor Shaw

Be It Resolved that By-law No. 60-2023 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 60-2023 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held Monday, November 13, 2023.

Carried

23. Adjournment

Subsequent to further discussion, Council passed the following resolution:

321-21-2023

Moved by: Councillor Nickason

Seconded by: Councillor Hampton

Be It Resolved that the meeting be adjourned to the call of the Mayor at 1:38 p.m.

Carried

24. List of Upcoming Council meetings

- November 27, 2023
- December 11, 2023
- January 8, 2024

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk