



# The Corporation of the Municipality of Arran-Elderslie

## Staff Report

Council Meeting Date: March 11, 2024

Subject: SRDPCLK.24.05 South Bruce O.P.P Detachment Board Update

Report from: Julie Hamilton, Deputy Clerk

Appendices: Appendix A – Terms of Reference – South Bruce O.P.P. Detachment Board Community Appointee Advisory Committee

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### **Recommendation**

Be It Resolved that Council hereby,

1. Appoints a member of Council to the South Bruce O.P.P Detachment Board;
2. Approves the Terms of Reference and formation of the South Bruce O.P.P. Detachment Board Community Appointee Advisory Committee; and
3. Directs staff to convey the applicants for the recruitment of two (2) Community Appointees to the Board, to be appointed at large throughout the detachment area.

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### **Report Summary**

The intent of this report is to provide an update regarding the Board formation and provide Council an opportunity to appoint a Council member to the South Bruce O.P.P Detachment Board.

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### **Background**

Earlier reports to Council have provided updates on the formation of the South Bruce O.P.P. Detachment Board, ("the Board") as required under the *Community Safety and Policing Act, 2019*, (CSPA) coming into force April 1, 2024.

This is an external Board and not a Committee of Council. It is regulated by the provisions contained in the CSPA and the regulations made under the Act and is not regulated by the *Municipal Act, 2001*.

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## **Analysis**

The in-force date for the Act is fast approaching and staff are receiving information on a regular basis. Staff will continue to share information and material with Council as it becomes available.

### **Appointment to the Board and Mandatory Training**

The Ontario Association of Police Service Boards (OAPSB) are requesting a complete list of the board members for our detachment board as they will begin reaching out to Boards to assist with facilitating the mandatory training required under the Act.

At this time, Staff require Council to appoint a member to the Board so that the contact details can be provided and an individual user profile can be created with the Ministry of the Solicitor General.

The Appointed Member will be required to take an Oath of Office to be sworn in following the enforcement date of April 1<sup>st</sup> and shortly thereafter will be required to take mandatory training that will be provided by the Ministry. The training will be broken into four (4) modules and will be delivered online and completed individually by each Board member.

The first module of training is "Roles and Responsibilities" training and is expected to be about three hours. This training is required to be completed by Board members as soon as possible after April 1<sup>st</sup>. The Act states that this training must be completed before a member can exercise the powers or perform the duties of the Board until this training has been completed.

The remaining modules will be thematic training that promotes the recognition of and respect for the diverse, multiracial and multicultural character of Ontario society, and the rights and cultures of First Nation, Inuit and Métis Peoples. This training will need to be completed within six months of member's appointments and will be broken down into three or four more modules that will be online and 2.5 to 3 hours in length each.

It should be noted that these training details have been outlined by the OAPSB as expected at this time. As the regulations are finalized, there may be changes to the training requirements.

### **Community Representative Selection and Appointment**

The Board composition includes two (2) Community Representative seats. As the five Council's of the municipalities involved in the Board will need to jointly appoint two community members, it is recommended that an Advisory Committee is formed to review the applications and make recommendations back to the Councils.

The appointed Board member will, by default, become the Council member of the Advisory Committee. It is hoped that this will streamline the appointment process and make it fair and equitable.

The Working Group has drafted a Terms of Reference to guide the South Bruce OPP Detachment Board Community Appointee Advisory Committee in its review and recommendation process. This is a very similar approach to community member appointment as the one currently approved by the municipalities involved in the Grey Bruce Detachment Joint Board. It is important that Council proceed with the approval and creation of the Advisory Committee so that recruitment efforts can begin. Once appointed, the Community Members will be subject to the training required by the Ministry as well.

At this time, staff are asking Council to approve the Terms of Reference for the Advisory Committee and direct staff to begin recruitment for two community members jointly with the four other municipalities.

### **Procedures for the Board**

The Working Group has been developing a Procedure By-law for the new Board to consider at their first meeting. This Procedure By-law encompasses all the existing requirements in the CSPA, but the Working Group is still waiting for the regulations that go with the CSPA to be finalized to finish the document. These procedures include meeting procedures, location of meetings, number of meetings per year, and process for annual reporting to Municipalities. As per the CSPA, these procedures will be considered and voted on by the new Board.

### **Other Considerations**

Staff have been collaborating with the other municipal partners on other required aspects of the Boards administration including finances, insurance, a website, and administrative support. More details will come to Council at a future meeting regarding these items.

Staff will continue to bring forward updates as necessary while the finer details continue to be flushed out.

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## **Link to Strategic/Master Plan**

### **6.5 Engaging People and Partnerships**

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## **Financial Impacts/Source of Funding/Link to Procurement Policy**

Once established, per the proposed Regulation, the Board will be required to prepare estimates on an annual basis detailing the total amount necessary to cover the operational expenses of the board. The costs would then be allocated equally amongst all the municipalities or in a manner unanimously decided by the municipalities (i.e., per household, population, etc.) More information on Board financials will be forthcoming in the future.

As noted previously, Staff have allotted funds in the 2024 operating budget in the total amount of \$10,000 to support the formation of both the Accessibility, Diversity, Equity and Inclusion Committee and the South Bruce OPP Detachment Police Services Board.

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Approved by: Sylvia Kirkwood, Chief Administrative Officer