

**Chesley and Area Joint Fire Board**  
**MINUTES**

**2-2023**

**Wednesday, September 27, 2023, 4:00 p.m.**  
**Council Chambers and/or Via Microsoft Teams**  
**1925 Bruce Road 10**  
**Chesley, ON N0G 1L0**

Members Present: Brian Dudgeon - Arran-Elderslie  
Darryl Hampton - Arran-Elderslie  
Steve Hammell - Arran-Elderslie  
Shawn Greig - Chatsworth  
Scott Mackey- Chatsworth - electronically

Staff Present: Christine Fraser-McDonald, Clerk - Arran-Elderslie -  
absent  
Sylvia Kirkwood, Chief Administrative Officer - Arran-  
Elderslie  
Steve Tiernan, Fire Chief - Arran-Elderslie  
Tracey Neifer, Treasurer - Arran-Elderslie  
Patty Sinnamon, Chief Administrative Officer/Clerk -  
Chatsworth  
Mike Givens, Fire Chief - Chatsworth

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**1. Call to Order**

Chair Brian Dudgeon called the meeting to order at 4:00 p.m. A quorum was present.

**2. Adoption of Agenda**

Council passed the following resolution:

**08-02-2023**

**Moved by:** Steve Hammell - Arran-  
Elderslie

**Seconded by:** Shawn Greig - Chatsworth

Be It Resolved that the agenda for the Chesley and Area Fire Board Meeting of Wednesday, September 27, 2023 be received and adopted, as distributed by the Clerk.

**Carried**

**3. Declaration of Pecuniary Interests**

None declared at this time.

**4. Minutes of Previous Meeting**

Subsequent to further discussion, the Fire Board passed the following resolution:

**09-02-2023**

**Moved by:** Shawn Greig - Chatsworth

**Seconded by:** Darryl Hampton - Arran-  
Elderslie

Be It Resolved that the Chesley and Area Fire Board adopts the minutes of the Committee meeting held on January 17, 2023 as amended indicated that District Chief Robert Bell attended virtually.

**Carried**

**5. New Business**

The Fire Chief circulated the resolution as passed by Arran-Elderslie Council on September 25, 2023, regarding the emergency purchase of a portable pump.

He noted that it was \$7,800 plus HST.

**5.1 BDO Audited 2021 Financial Statements**

Treasurer Tracey Neifer noted that the Audited Financial Statements were provided for information to the Board.

Subsequent to further discussion, the Board passed the following resolution:

**10-02-2023**

**Moved by:** Shawn Greig - Chatsworth

**Seconded by:** Scott Mackey- Chatsworth  
- electronically

Be it Resolved that the Chesley and Area Fire Board hereby accept the Audited Financial Statements as prepared by BDO Canada for the year ending December 31, 2021.

**Carried**

5.2 SRFIRE 23.05. Chesley and Area Joint Fire Board Six Month Report

Fire Chief Steve Tiernan discussed his information report with the Board.

5.3 SRCLK.2023.08 – History of Ownership of Chesley Fire Hall

CAO Sylvia Kirkwood discussed the information report with the Board on behalf of the Clerk.

CAO Patty Sinnamon noted that a resolution from the Township of Sullivan was found which documented the original tender price of \$230,000. Arran-Elderslie managed the expenses and CAO Sinnamon will continue to investigate the payment made by the Township of Sullivan.

Treasurer Tracey Neifer noted that once ownership is confirmed, the audited financial statements would need to be revised to properly reflect the land and building.

It was noted that the Chesley Kinsmen Club had donated \$100,000 to the project at that time and Councillor Hampton will look for documentation in this regard.

## **11-02-2023**

**Moved by:** Scott Mackey- Chatsworth  
- electronically

**Seconded by:** Darryl Hampton - Arran-  
Elderslie

Be It Resolved that Staff are to bring forward a report to the next Chesley and Area Joint Fire Board Meeting that outlines the percentage of ownership of the Chesley Fire Hall building and amend the Chesley Fire Board Agreement to reflect the percentage of ownership of the Chesley Fire Hall building, land, and all equipment.

**Carried**

## **12-02-2023**

**Moved by:** Scott Mackey- Chatsworth  
- electronically

**Seconded by:** Darryl Hampton - Arran-  
Elderslie

Be It Resolved that staff are to bring forward a report to the next Chesley Fire Board meeting that outlines the percentage of ownership of the Chesley Fire Hall building and amend the Chesley Fire Board Agreement to reflect the percentage of ownership of the Chesley Fire Hall building and land and all equipment.

**Carried**

### **5.4 SRFIN.23.23 Chesley Fire Station Financial Report – December 31, 2022**

Treasurer, Tracey Neifer discussed her report with the Board.

Subsequent to further discussion, Council passed the following resolution:

### **13-02-2023**

**Moved by:** Scott Mackey- Chatsworth  
- electronically

**Seconded by:** Darryl Hampton - Arran-  
Elderslie

Be It Resolved that the Chesley & Area Joint Fire Board hereby,

1. Approves Report SRFIN.23.23 Chesley Fire Station  
Financial Report – December 31, 2022, as presented.

**Carried**

- 5.5 SRFIN.23.24 Chesley Fire Station Financial Report – August 31,  
2023

Treasurer, Tracey Neifer discussed her report with the Board.

Subsequent to further discussion, Council passed the following  
resolution:

### **14-02-2023**

**Moved by:** Darryl Hampton - Arran-  
Elderslie

**Seconded by:** Steve Hammell - Arran-  
Elderslie

Be It Resolved that the Chesley & Area Joint Fire Board hereby,

1. Approves report SRFIN.23.24 Chesley Fire Station  
Financial Report – August 31, 2023, as presented.

**Carried**

- 5.6 Areas of Response

### **15-02-2023**

**Moved by:** Steve Hammell - Arran-  
Elderslie

**Seconded by:** Scott Mackey- Chatsworth  
- electronically

Be It Resolved that Staff are to bring forward, as part of the amended Chesley Fire Board Agreement, a schedule that reflects the area of response by each Fire Station (Tara, Chesley, Chatsworth).

**Carried**

**6. Next Meeting Date**

The next meeting will January 24, 2024 at 4:00 p.m.

**7. Adjournment**

Subsequent to further discussion, Council passed the following resolution:

**16-02-2023**

**Moved by:** Darryl Hampton - Arran-  
Elderslie

**Seconded by:** Shawn Greig - Chatsworth

Be It Resolved that the meeting be adjourned to the call of the Chair at 4:50 p.m.

**Carried**

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Chair

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Recording Secretary