



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

MINUTES

Monday, June 24, 2024, 9:00 a.m.
Council Chambers
1925 Bruce Road 10, Chesley, ON

Council Present: Mayor Steve Hammell
Deputy Mayor Jennifer Shaw
Councillor Ryan Nickason
Councillor Darryl Hampton
Councillor Brian Dudgeon
Councillor Moiken Penner
Councillor Peter Steinacker

Staff Present: Sylvia Kirkwood - CAO
Christine Fraser-McDonald - Clerk
Julie Hamilton - Deputy Clerk
Scott McLeod - Public Works Manager
Carly Steinhoff - Recreation Manager
Pat Johnston - Chief Building Official - Present Electronically
Steve Tiernan - Fire Chief
Chris Legge - Water/Sewer Foreperson
David Munro - Interim Treasurer

1. Call to Order

Mayor Hammell called the meeting to order at 9:00 am. A quorum was present.

2. Mayor's Announcements (If Required)

- July 1st is Canada Day and the Administration Office will be closed. The Chesley Kinsmen will be having fireworks.
- Just a reminder that on July 12th, 13th and 14th, Paisley will be celebrating its 150th anniversary.
- The Mayor advised the public that the Council broadcast will be ending when Council goes into closed session as they will be moving the closed session off-site.

3. Adoption of Agenda

Council passed the following resolution:

178-13-2024

Moved by: Councillor Hampton

Seconded by: Councillor Dudgeon

Be It Resolved that the agenda for the Council Meeting of Monday, June 24, 2024 be received and adopted, as distributed by the Clerk.

Carried

4. Disclosures of Pecuniary Interest and General Nature Thereof

5. Unfinished Business

6. Minutes of Previous Meetings

6.1 Regular Council Minutes - June 10, 2024

Subsequent to further discussion, Council passed the following resolution:

179-13-2024

Moved by: Councillor Nickason

Seconded by: Councillor Penner

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session held June 10, 2024.

Carried

7. Business Arising from the Minutes

8. Minutes of Sub-Committee Meetings

9. Public Meeting(s)

9.1 Zoning By-law Amendment Z-2024-029 & Local Official Plan Amendment L-2024-003 - Karcher

Mayor Steve Hammell called the public meeting to order at 9:00 a.m. He stated that the purpose of the public meeting was to consider a proposed Zoning By-law Amendment and Local Official Plan Amendment for Ed Karcher. The property is located at 175 North Street in Paisley.

Jenn Burnett, Planner for the County of Bruce, presented her report.

She noted that this application proposes to sever a 0.99 ha parcel with frontage of 50 m on North Street. The retained parcel will have an area of 0.99 ha with a frontage of 50m on North Street. The severed parcel will be developed for commercial use with a detached dwelling. This application also proposes to amend the Commercial land use designation policies of

the Arran-Elderslie Official Plan and the C3 zone provisions of the Arran-Elderslie Comprehensive Zoning By-law, as they pertain to the subject lands, in order to add a detached dwelling as a permitted accessory use. The related Consent File is B-2024-008.

Comments were received from the following agencies:

- Arran-Elderslie Building Department- in comments dated May 27, 2024 noting no concerns at this time.
- Arran-Elderslie Public Works- in comments dated June 4, 2024 noting no comments at this time.
- Arran-Elderslie Water & Wastewater Foreman - in comments dated May 27, 2024 noting, “water and Sewer are not readily available at this lot.”
- Hydro One provided email comments dated June 10, 2024 noting no comments or concerns at this time.
- The Historic Saugeen Métis (HSM) - In email comments dated May 29, 2024, the HSM Lands, Resources and Consultation Department noted no objection or opposition to the proposed Land Severance(s), Zoning and Local Official Plan Amendment as presented.
- Saugeen Valley Conservation Authority provided comments dated May 31, 2024 noting, “SVCA staff find the applications acceptable. It is the opinion of SVCA staff that the application is consistent with the Natural Hazard policies of the Provincial Policy Statement (PPS, 2020) and the local and county official plans.” They wish to be notified of any decisions with respect to the applications.
- Saugeen Ojibway Nation (SON) – Preconsultation comments dated April 22, 2024 indicate that SON did not require an archaeological assessment due to the property’s past history as a gravel pit.
- Residents: No written comments were submitted by the report submission deadline.

The Mayor asked Members of Council if they had any questions.

Council had no questions regarding the proposed amendment.

The Mayor asked if the applicant or agent were present and wished to make a submission. Mr. Karcher had no additional comments.

The Mayor asked if any members of the public wished to make a submission either in favour or opposed to the proposed application.

There were no public submissions presented.

The Mayor asked the Clerk if any written submissions had been received. The Clerk noted that no written submissions had been received.

The Clerk confirmed that she had not received any correspondence regarding this proposal.

Members of Council and the public were provided a final opportunity for questions prior to the closing of the public meeting.

The Mayor declared the public meeting closed at 9:18 a.m.

Council passed the following motion:

180-13-2024

Moved by: Councillor Hampton

Seconded by: Councillor Penner

Official Plan Amendment Application L-2024-003 and Zoning By-law Amendment Application Z-2024-029 for lands described as PARK PT LOT 13 NORTH S/S (Paisley) in the Municipality of Arran-Elderslie, are generally consistent with the Provincial Policy Statement 2020, the Bruce County Official Plan, the Official Plan For The Urban Areas Of Chesley, Paisley, Tara/Invermay and the intent of the Zoning By-law.

Subject to a review of submissions arising from the public meeting, it is recommended that that Official Plan Amendment Application L-2024-003 be approved; and

That Zoning By-law Amendment Application Z-2024-029 be approved.

Carried

10. Delegations

10.1 Paisley Agricultural Society - Proposed Gazebo at Riverside Park

Carolyn Walker and Tara Knox made a presentation to Council regarding a proposed gazebo at Riverside Park in Paisley.

Ms. Walker thanked Council for the recognition that the Agricultural Society had received.

The Agricultural Society would like to establish an octagonal Memorial Gazebo on the grounds at Riverside Park to commemorate this 150th Homecoming year of the Village of Paisley.

It would be:

- Low maintenance (vinyl with steel roof)

- 12' to 14' in diameter
- Side railings with 2 entry points
- Accessible
- Flooring/base – concrete preferred over vinyl/wood/gravel
- Ballpark costing based on quotes: Gazebo (engineered kit) ~\$10,000+HST, Assembly, steel roof, installation ~\$7500+HST
- Site prep and concrete base not costed at this point

They have met with the Paisley Rotary Club and they support the project, and the proposed location overlooking the horse ring, which also overlooks the park and river.

They would like support from the Municipality, in general for the concept of a Memorial Gazebo, and specifically to deal with the permitting and approval process of the Saugeen Valley Conservation Authority.

The Ag Society would appreciate any financial assistance available, but are hoping that the Municipality would partner with them on this project and deal with the site preparation and concrete base for the structure. Is the Municipality aware of and/or able to access grants that are available for making public use park facilities accessible or other grants that might support this project. The building could be placed in 2025 and would become a municipal building. There is no intention to have electricity in the gazebo.

Council noted that the Society has enough money for the building, but are just looking for financial assistance for the base.

CAO Kirkwood noted that a staff report would be brought back speaking to grants/interest free loan.

181-13-2024

Moved by: Councillor Dudgeon

Seconded by: Councillor Penner

Be it resolved that the Council of the Municipality of Arran-Elderslie supports the Paisley Agricultural Society's Memorial Gazebo project and further directs staff to bring back a report at the next available Council meeting regarding funding for this project as part of the 2025 budget process.

Carried

11. Presentations

12. Correspondence

12.1 Requiring Action

12.2 For Information

Subsequent to further discussion, Council passed the following resolution:

182-13-2024

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

Carried

12.2.1 Grey Sauble Conservation Authority Media Release

13. Staff Reports

13.1 CAO/Clerks

13.2 Finance

13.2.1 Renewed 10-year Municipal Funding Agreement (MFA) for the administration of the Canada Community-Building Fund (CCBF).

Interim Treasurer, David Munro, discussed the funding agreement for the Renewed Canada Community-Building Fund (formerly known as the Gas Tax). This agreement is being renewed for a further 10 years. This agreement is required to be renewed so that funds can continue to be distributed to Arran-Elderslie for infrastructure projects.

Subsequent to further discussion, Council passed the following resolution:

183-13-2024

Moved by: Councillor Penner

Seconded by: Deputy Mayor Shaw

Be it resolved that the Council of the Municipality of Arran-Elderslie directs the Clerk and Mayor to sign the Municipal Funding Agreement for the administration of the Canada Community-Building Fund.

Carried

13.2.2 SRFIN.24.09 2023 Capital Close Report

Interim Treasurer, David Munro, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

184-13-2024

Moved by: Councillor Penner

Seconded by: Councillor Nickason

Be It Resolved that Council hereby,

1. Receives SRFIN.24.09 2023 Capital Close Report;
2. Approve the transfers to move the surpluses and deficits back to the appropriate reserve; and
3. For any reserve that has a negative balance, use working capital to bring it back to \$0.00.

Carried

13.3 Public Works

13.3.1 SRW.24.09 Chesley Park Well #4 – Municipal Class Environmental Assessment – Construction of New Well CPW #4

Works Manager, Scott McLeod responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

185-13-2024

Moved by: Councillor Hampton

Seconded by: Councillor Dudgeon

Be It Resolved that Council hereby,

1. Directs staff to proceed with the implementation of the Preliminary Recommended Alternative, being the constructions of a new well known as CPW #4 at the location of test well TW2-23 and conducting of long-term pumping test, in accordance with provisions of the Municipal Class Environmental Assessment Process.

Carried

13.3.2 SRWS.24.02 Drinking Water Quality Management Standard
Review and Updates for Year End 2023

Water/Sewer Foreman, Chris Legge, responded to questions from
Members of Council.

Subsequent to further discussion, Council passed the following
resolution:

186-13-2024

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Penner

Be It Resolved that Council hereby,

1. Accepts Report SRWS.24.02 which includes Drinking Water
Quality Management Standard (DWQMS) review and
updates for year-end 2023.

Carried

13.4 Building/Bylaw

13.5 Facilities, Parks and Recreation

13.5.1 SRREC.24.13 Ice Allocation Policy

Recreation Manager, Carly Steinhoff, responded to questions from
Members of Council.

Subsequent to further discussion, Council passed the following
resolution:

187-13-2024

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that Council hereby,

1. Approves Policy REC01-2024 - Arran-Elderslie Ice Allocation
policy and directs staff to bring forward a by-law to bring
force and effect to the same.
2. Direct staff to inform users of the policy for the upcoming ice
season.

Carried

13.5.2 SRREC.24.15 Chesley Community Centre Stand Heaters

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

188-13-2024

Moved by: Councillor Hampton

Seconded by: Councillor Penner

Be It Resolved that Council hereby,

1. Accept the quotation from Mid-West Refrigeration Ltd. in the amount of \$11,025.41, inclusive of applicable taxes, for the installation of (4) tube heaters in the spectator stands at the Chesley Community Centre; and
2. The Chesley Community Centre Stand Heater project be financed through Account 02-4036,4300 – Chesley Arena Stand Heaters.

Carried

13.5.3 SRREC.24.14 Chesley Medical Clinic Roof Replacement

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

189-13-2024

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that Council hereby,

1. Accepts the proposal from DJ Peat Roofing & Sheet Metal Ltd. in the amount of \$21,079.00 inclusive of applicable taxes for the Chesley Medical Clinic Roof Replacement; and
2. That the Chesley Medical Clinic Roof Replacement be financed through Account 02-4048-4300, Chesley Medical Clinic Roof Replacement.

Carried

13.5.4 SRREC.24.18 Paisley Community Centre Ice Resurfacer

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

190-13-2024

Moved by: Councillor Nickason

Seconded by: Deputy Mayor Shaw

Be It Resolved that Council hereby,

1. Accepts the proposal from Zamboni Company Ltd., in the amount of \$122,876.20, inclusive of applicable taxes for the supply of a new ice resurfacer at the Paisley Community Centre;
2. That the ice resurfacer be financed through Account 02-4034-4300, Paisley Arena Ice Resurfacer (24-RECC-0031) and Arena/Community Centre Reserve Account 01-0000-7254; and
3. Declare the 2001 Olympia ice resurfacer as a surplus asset and proceed to post for sale on GovDeals in early 2025 and any funds be returned to the Arena/Community Centre Reserve Account 01-0000-7254.

Carried

13.5.5 SRREC.24.16 Allenford Ball Diamond Lights

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

13.6 Emergency Services

13.7 Economic Development and Planning

14. Notice of Motion

14.1 Councillor Hampton - Notice of Motion

Councillor Hampton read his Notice of Motion.

This will be discussed at the next Council meeting.

Moved by: Councillor Hampton

Seconded by: Deputy Mayor Shaw

Whereas the Corporation of the Municipality of Arran-Elderslie has By-Law 46-2020 being a By-Law to regulate and control traffic and parking within the Municipality of Arran-Elderslie.

Whereas Section 12.1 No Parking of By-Law 46-2020 being a By-Law to regulate and control traffic and parking within the Municipality of Arran-Elderslie states that no person shall park a vehicle in front of or within 1 meter (39 inches) of a driveway or laneway or so as to obstruct vehicles in the use of a driveway or laneway.

Whereas in consultation with Chesley community members, Section 12.1 No Parking of By-Law 46-2020 has created nuisance to home owners. Examples provided included receiving tickets for obstructing your own laneway, creating challenges for seniors to traverse curbs instead of parking at the end of laneways (fall prevention) and preventing daycare providers from obstructing their own driveways (with their vehicles) to create a barrier for children exiting properties and vehicles entering properties for safety without concern of receiving a ticket for violating section 12.1 No Parking of By-Law 46-2020.

Whereas, be it upon consideration of community information, evidence and discussion it is recommended that council support exempting By-Law 46-2020 Section 12.1 no person shall park a vehicle in front of or within 1 meter (39 inches) of a driveway or laneway or so as to obstruct vehicles in the use of a driveway or laneway in the community of Chesley.

15. Members Updates

Shaw:

Deputy Mayor Shaw had nothing to report.

Hampton:

Councillor Hampton will be attending the Grade 8 graduation, July Fest is happening this weekend in Chesley, and will be attending the SBGHC annual meeting on Wednesday.

Dudgeon:

Councillor Dudgeon noted that there have been some trees down that were cleaned up in a timely fashion and thanked Works Manager Scott McLeod.

Steinacker:

Councillor Steinacker and the CAO met with the Tara legion, attended the Tara Fair Ambassador competition, the rocks at the Tara Legion park have been installed, attended the final service at the Dobbinton United Church. He will be unable to attend the July 8th Council meeting.

Penner:

Councillor Penner had nothing to report.

Nickason:

Councillor Nickason attended a BASWR meeting and will be attending another one this Thursday.

Hammell:

Mayor Hammell was part of the interview process for the next CAO, wished Sylvia all the best in her retirement, attended the Arran-Tara Fall Fair Ambassador night, and will be attending the SBGHC annual meeting on Wednesday, and attended the Ontario Health Coalition.

16. New Business

16.1 Paisley Blues Fest - Additional Trailer Storage

CAO Sylvia Kirkwood noted that the Paisley blues Fest has requested storage for an additional trailer at the Elderslie Shop compound.

191-13-2024

Moved by: Councillor Dudgeon

Seconded by: Councillor Penner

Be it resolved that the Council of the Municipality of Arran-Elderslie hereby

1. Supports the Paisley Blues Festival request to store an additional 11 foot enclosed trailer at the Elderslie Shop Compound with the Paisley Blues Festival Executive Committee providing the appropriate insurance and liability at no cost to the Municipality.
2. That the storage of this second trailer be permitted on a trial basis for one year with the arrangement to be reviewed in June of 2025.

Carried

17. By-laws

17.1 By-law 31-2024 - Municipal Funding Agreement

Subsequent to further discussion, Council passed the following resolution:

192-13-2024

Moved by: Councillor Hampton

Seconded by: Deputy Mayor Shaw

Be It Resolved that By-law No. 31-2024 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 31-2024 being a By-law to enter into a Municipal Funding Agreement with the Association of Municipalities of Ontario regarding the Canada Community-Building Fund

Carried

17.2 By-law 32-2024 - Tile Loan Debenture 2024-07 - McDonald

Council passed the following resolution:

193-13-2024

Moved by: Councillor Hampton

Seconded by: Councillor Steinacker

Be It Resolved that By-law No. 32-2024 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 32-2024 being a By-law to impose special annual drainage rates upon lands in respect of which money is borrowed under the Tile Drainage Act.

Carried

18. Closed Session (if required)

Subsequent to further discussion, Council passed the following resolution:

194-13-2024

Moved by: Councillor Nickason

Seconded by: Councillor Penner

Be It Resolved, That the Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

- () the security of the property of the municipality or local board;
- (X) personal matters about an identifiable individual, including municipal or local board employees; staffing matters
- () a proposed or pending acquisition or disposition of land by the municipality or local board;
- () labour relations or employee negotiations;
- () litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

- () advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- () a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- () information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- () a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- () a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- () a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Staff Authorized to Remain:

Jason Clement - Ward & Uptigrove

Carried

19. Resolution to Reconvene in Open Session

Subsequent to further discussion, Council passed the following resolution:

194-13-2024

Moved by: Councillor Dudgeon

Seconded by: Councillor Steinacker

Be It Resolved That Council of the Municipality of Arran-Elderslie does now return to the Open Session at 5:25 p.m.

Carried

20. Adoption of Recommendations Arising from Closed Session (If Any)

Direction was given to to Jason Clement of Ward and Uptigrove to begin negotiations with the preferred CAO candidate.

21. Adoption of Closed Session Minutes

22. Confirming By-law

22.1 By-law 33-2024 - Confirming By-law

Subsequent to further discussion, Council passed the following resolution:

196-13-2024

Moved by: Councillor Penner

Seconded by: Councillor Hampton

Be It Resolved that By-law No. 33-2024 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 33-2024 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held Monday, June 24, 2024.

Carried

23. Adjournment

Subsequent to further discussion, Council passed the following resolution:

197-13-2024

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Nickason

Be It Resolved that the meeting be adjourned to the call of the Mayor at 5:27 p.m.

Carried

24. List of Upcoming Council meetings

- July 8, 2024
- August 12, 2024
- September 9, 2024
- September 23, 2024

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk