



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: November 26, 2024

Subject: SRFIN.24.21 2025 Budget Draft – Chesley and Area Joint Fire Board

Report from: David Munro, Interim Treasurer

Appendices: Appendix A – 2025 Operating Budget Draft

Recommendation

Be It Resolved that the Chesley and Area Joint Fire Board hereby,

1. Receives Report SRFIN.24.21 – 2025 Draft Budget and directs staff to share any changes to the draft with the Township of Chatsworth;
2. Directs the Municipality of Arran-Elderslie and the Township of Chatsworth to incorporate this draft budget into their respective municipal budgets for 2025.

Report Summary

At this time, the 2025 budget remains in Draft form, with the next Arran-Elderslie budget review scheduled for December 9, 2024. The final version of the 2025 budget may change when it is reviewed on this date.

The Township of Chatsworth's portion of the Chesley Fire Station Operating draft budget is up slightly vs the 2024 budget. The Chesley Pumper Truck timing of payments over 2024, 2025, and 2026 is detailed in the Analysis section below.

There are three Chesley Fire capital projects that will be funded from the Chesley Fire reserves.

Background

Arran-Elderslie has a department (01-2012) set up for each Fire Station in its accounting system. The Chesley Fire Station account code is 01-2012 and contains all the revenue and expenses associated with the Chesley Fire station. The Chatsworth portion of the

revenue, expenses and capital expenditures are 30%. Arran-Elderslie invoices Chatsworth for their portion of any expenses.

Analysis

At this time, the 2025 budget remains in Draft form, with the next Arran-Elderslie budget review scheduled for December 9, 2024. The final version of the 2025 budget may change when it is reviewed on this date by Council.

Operating

Please refer to the table below and Appendix A – 2025 Operating Budget Draft (attached).

In summary, the 2025 Operating Budget Draft for the Chatsworth portion is 1.6% higher than the 2024 budget.

Arran-Elderslie invoices 25% at the end of each of the first three quarters, 15% at the end of the year, then in the new year, reconciles and creates a final invoice backdated to December 31.

| Month | | 2024 | 2025 |
|-----------------------|----------------------|-----------------|-----------------|
| March 31 | 25% of budget | \$21,072 | \$21,413 |
| June 30 | 25% of budget | \$21,072 | \$21,413 |
| September 30 | 25% of budget | \$21,072 | \$21,413 |
| December 31 | 15% of budget | \$12,643 | \$21,413 |
| December 31 | Final Reconciliation | TBD | TBD |
| Total Budget | | \$84,288 | \$85,652 |
| \$ increase over 2024 | | | \$1,364 |
| % increase over 2024 | | | 1.6% |

The 2025 budget details are attached in Appendix A – 2025 Operating Budget Draft. Here are some highlights:

- Fire fighters will receive a 3% increase in wages.
- The Municipality has discontinued using account 9020 Transfer to Capital (“minor capital”) and now uses account 4340 Material & Supplies. There is an increase in the 4340 account and a decrease in the 9020 account.
- This change from “minor capital” allows for the consolidation of account 5820 Chatsworth Capital into 5810 Chatsworth Operating.
- The training budget has been moved from a common account to each fire station and there is an increase in 4551 Training and a decrease in 9050 Int Transfer.
- The Chatsworth portion of the Chesley Fire Station total budget is 30% of the total budget without the account 5810 Chatsworth Operating.

Capital

Chesley Pumper Truck

As per the contract, the Municipality paid a 10% deposit of \$76,000 plus HST. Chatsworth's portion is 30% (\$22,800 plus HST) and Chatsworth was invoiced on October 29, 2024.

For 2025, the chassis is expected to be billed at 25% \$190,000 plus HST. The Chatsworth portion is 30% (\$57,000). Arran-Elderslie has budgeted for their portion in 2025 and recommends Chatsworth includes \$57,000 (plus the non-recoverable portion of HST) in their 2025 budget.

The truck will be delivered in 2026 and the final bill of \$494,000 plus HST is expected. Chatsworth's portion is 30% (\$148,200 plus HST). Both Arran-Elderslie and Chatsworth should budget this in 2026.

It should be noted that the Chesley Rescue Truck requires refurbishment in 2027.

There are three other capital projects planned for 2025 that will be funded by the Chesley Fire Station Reserve and the Chesley Fire Bell Mobility Reserve.

25-FIRE-4122 AE Fire Modernization of Frontline Thermal Imaging Cameras \$8,000 (Chesley portion)

Required A

Current inventory:

| | |
|---------|--------------------------------------|
| Tara | Required due to being out of service |
| Paisley | 1 |
| Chesley | 1 |

The Municipality is in the process of upgrading the Thermal Imaging Cameras (TIC) from Situational TIC's to Operational TIC's. Currently Tara's TIC has ceased to operate with the OEM battery due to the life of the unit.

The Fire Chief will be applying for a Fire House Subs grant to off set the purchase of the cameras. In the event the grant application is unsuccessful or falls short of the total cost, the rest of the money will come from the Chesley Fire Bell Mobility Reserve.

24-FIRE-0016 Building-2nd Story Live Training Centre \$2,500 (Chesley portion)

Required B

The Live Fire Training Ground was utilized heavily this year for live fire training as well as search and rescue training.

This year the Municipality would like to move forward with the second story to simulate basement and second story fires.

All work is being completed by the Fire Chief and firefighters. The Fire Chief has also donated \$9,000 of steel floor grating for building the interior stairwell, outside stairs and upper platform

This capital project will be funded by the Chesley Fire Bell Mobility Reserve.

25-FIRE-4103 Bunker Gear (2 sets for Chesley) \$8,000

Required A

When a volunteer fire fighter resigns/moves/retires we recruit a new volunteer fire fighter. If the previous bunker gear is still safe (e.g. hasn't reached its "best before" date), then the bunker gear is reused. With the changes so far, it is anticipated that there will be a need to purchase eight sets of new bunker gear at approximately \$4,000 each: two for Chesley and six for Paisley.

This capital project will be funded by the Chesley Fire Reserve.

Link to Strategic/Master Plan

6.4 Leading Financial Management

Financial Impacts/Source of Funding/Link to Procurement Policy

The 2025 Draft Budget and the Chatsworth portion are detailed above and should be incorporated into the Arran-Elderslie and Chatsworth municipal budgets.

Approved by: Emily Dance, Chief Administrative Officer