



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: December 9, 2024

Subject: SRCAO.2024.14 – County of Bruce Planning Services MOU

Report from: Emily Dance, Chief Administrative Officer

Appendices:

1. Correspondence December 2, 2024 – Jack Van Dorp, Director, Planning and Development
2. Memorandum of Understanding (MOU) Arran-Elderslie and the County of Bruce

Recommendation

Be It Resolved that Council hereby,

1. Receives Report SRCAO.2024.14 County of Bruce Planning Services MOU, and
2. Approves entering into a Memorandum of Understanding for Planning Services with the County of Bruce, and that the appropriate By-law come forward to the January 13, 2025 meeting.

Report Summary

The County of Bruce has been providing planning services for the Municipality since shortly after amalgamation. It was identified that there is a need to enter into new agreements with the lower tier municipalities that clearly outlines responsibilities and service delivery.

Background

The County of Bruce has been providing planning services for the Municipality since shortly after amalgamation. The service was focused on application review and planning support.

Planning has evolved and become more complex which identified the need to enter into new agreements with the lower tier municipalities to clearly outline responsibilities and service delivery expectations.

The MOU was supported at the November 21, 2024 County Council meeting with direction given to be circulated to local municipalities for endorsement and signing.

Analysis

Municipal staff from the lower tiers have been working with the County of Bruce to present a MOU that includes additional provisions for general planning application services and a commitment of 105 staff hours for policy/project development unrelated to applications. For example: Housekeeping By-Law (zoning).

The agreement will also allow for the opportunity for the County of Bruce to provide support for Local Official Plan and Comprehensive Zoning By-Law Updates at an additional cost (over the 105 staff hours) and would be dependent on County Staff capacity.

Staff, in consultation with our Municipal Solicitor, have reviewed the agreement and recommend entering into the MOU with the County of Bruce.

Link to Strategic/Master Plan

6.3 Facilitating Community Growth

Financial Impacts/Source of Funding/Link to Procurement Policy

Special project costs over the annual 105 hours per year would be based on a cost recovery basis with estimates being brought forward prior to project commencement.

Approved by: Emily Dance, Chief Administrative Officer