

# South Bruce Ontario Provincial Police Detachment Board

**Policy No.:** SBOPPDB-02

**Policy Title:** Remuneration Policy

**Adopted Date:**

**Revision Date:**

## 1. Purpose

The Remuneration Policy provides the framework for the manner in which the South Bruce OPP Detachment Board Members are compensated for attending authorized meetings and Conferences, Seminars, Association Meetings etc. The purpose of the policy is to ensure that there is consistency and equity in the disbursement of remuneration.

## 2. Scope

This policy applies solely to all South Bruce OPP Detachment Board Members. This policy shall not apply to employee(s) of the Board.

## 3. Remuneration

- 3.1 South Bruce OPP Detachment Board Members shall be paid \$250.00 per meeting attended, whether virtually or in person.
- 3.2 No additional mileage will be paid for meeting attendance.
- 3.3 Board Meeting(s) shall be deemed to include scheduled Regular and Special Meetings of the Board

## 4. Training

- 4.1 South Bruce OPP Detachment Board Members will not be compensated for the time required to complete any mandatory training.

## 5. Conference, Seminars, Association Meetings

- 5.1 Members must receive approval of the Board before registering for or attending any conferences, seminars and/or Association meetings. Conference registrations are an annual budget item for the Board and as such, annual registrations are limited.
- 5.2 Members will be compensated for attending approved conferences, seminars and/or association Meetings as follows:
  - i. **Meals:** for registrations that include a meal, no meal claim will be made. Otherwise, meals will be covered at a per diem rate of a maximum of

\$40 for ½ days and \$80 for a full day. Must include detailed receipt and no alcohol will be allowed.

- ii. **Hotels / conference registration / parking and/or bus/rail tickets:** will be reimbursed at cost with appropriate receipts required.
- iii. **Mileage:** shall be paid at the current per kilometer rate for Ontario published by the Canada Revenue Agency.
- iv. **Remuneration:** shall be \$250 per day attending the conference. This does not include days spent travelling to and from the conference.

## 6. Administration

- 6.1 All claims will be submitted to the Secretary of the Board on a bi-annual basis.
- 6.2 Conference, seminars, and Association Meeting costs will be paid out on a cost recovery basis.
- 6.3 Meeting attendance remuneration will be subject to source deductions. T4s will be generated annually.
- 6.4 Secretary will distribute a letter to each municipal treasurer indicating the total remuneration for their council member for their remuneration reporting.

## 7. Related Documents/Legislation

- Community Safety and Policing Act, 2019 S.O. 2019, Chapter 1, Schedule 1
- O. Reg. 135/24: O.P.P. Detachment Boards