

**Accessibility, Diversity, Inclusion and Equity Advisory Committee
MINUTES**

**Monday, February 3, 2025, 4:00 p.m.
Council Chambers and/or Via Microsoft Teams
1925 Bruce Road 10
Chesley, ON N0G 1L0**

Members Present: Deputy Mayor Jennifer Shaw
Tara Ward Councillor Peter Steinacker
Katherine Hutton, Community Member
Sandra Crockard, Community Member
Whitney Bonnett, Community Member
Joan Denomy, Community Member
Nancy Butchart

Staff Present: Christine Fraser-McDonald, Clerk
Julie Hamilton, Deputy Clerk

1. Call to Order

Chair Jennifer Shaw called the meeting to order.

2. Approval of Agenda

The Committee passed the following resolution:

01-2025-01

Moved by: Tara Ward Councillor Peter
Steinacker

Seconded by: Nancy Butchart

Be It Resolved that the agenda for the ADIE Committee Meeting of
February 3, 2025 be received and adopted, as distributed by the
Deputy Clerk.

Carried

3. Disclosure of Pecuniary Interest and General Nature Thereof

None declared at this time.

4. Approval of Previous Minutes

4.1 ADIE Minutes - November 4, 2024

The Committee passed the following resolution:

02-2025-01

Moved by: Sandra Crockard,
Community Member

Seconded by: Joan Denomy, Community
Member

Be It Resolved that the ADIE Committee adopts the minutes of the meeting held on November 4, 2024.

Carried

5. New Business

5.1 Review of Mandate

There was a discussion regarding the mandate for the Committee. The Chair noted that she had met with the Deputy Clerk and felt that it was important to show some quick wins. This would set the Committee up for success and secure future resources and budget with tangible results.

To date, there has not been a conversation regarding promoting the Committee. This will be determined at a future meeting. An example of a recommendation would be the value of a walkable community including ensuring that the sidewalks are cleared as soon as possible in the winter.

The draft logo will be removed from any future documents.

The Accessibility, Diversity, Inclusion & Equity Advisory Committee passed the following resolution:

03-2025-01

Moved by: Sandra Crockard,
Community Member

Seconded by: Katherine Hutton,
Community Member

Be it Resolved that the Committee adopts the Mandate as presented.

Carried

5.2 Roles and Responsibilities

There was a discussion regarding the roles and responsibilities. Council will review the committee recommendations as well as any staff reports that come forward with the recommendations of the Committee.

The Committee requested that the following be added to the roles and responsibilities:

- Council is the ultimate decision maker and would enact any recommendations passed by the Committee.
- Council will also consult the committee in the event that they need to consider an item.

This was deferred. The changes will be made and this will be brought back to the next meeting for consideration.

5.3 Committee Approach

The Accessibility, Diversity, Inclusion & Equity Advisory Committee discussed the draft Committee Approach.

The committee noted that training is important to run concurrently with its goals once the committee has focused on certain items. This will help to build the committee knowledge over time.

This was deferred and will be brought back to the next committee meeting to discuss goals and how to arrive at those goals.

5.4 QuakeLab Audit/Assessment

Chair Shaw had a meeting with QuakeLab, but this is not within the committee budget at this time. The Chair had met with the Deputy Clerk and felt that it was important to show some quick wins. This would set the Committee up for success and secure future resources and budget with tangible results.

They received a quote from QuakeLab, but the Committee does not have the budget for this. It is important that the Committee has clear expectations and what is its role in this and what does success look like.

5.5 Grey Bruce Local Immigration Partnership - Committee Representative

The Accessibility, Diversity, Inclusion & Equity Advisory held a general discussion regarding the Grey Bruce Local Immigration Partnership - Committee Representative.

This will be deferred to the next meeting to discuss who would be interested in being a representative as well as meeting dates etc. The Deputy Clerk will provide more details.

6. Action Items Tracking Sheet

The Committee reviewed the Action Items Tracking Sheet.

This will be updated with the actions from today's meeting and brought back to the next meeting.

7. Next Meeting Date

- March 3, 2025
- June 2, 2025
- September 2, 2025 (Monday is a holiday)
- December 1, 2025

8. Adjournment

The Accessibility, Diversity, Inclusion & Equity Advisory Committee passed the following resolution

04-2025-01

Moved by: Nancy Butchart

Seconded by: Whitney Bonnett,
Community Member

Be it resolved that the meeting adjourned at 5:05 p.m.

Carried

Chair

Secretary