



## Staff Report

Council Meeting Date: March 10, 2025

Subject: ECDEV-2025-07 - Refreshment Vehicle By-Law (3)

Report from: Jennifer Isber-Legge, Economic Development Coordinator  
Emily Dance, Chief Administrative Officer

Attachments: DRAFT Refreshment Vehicle By-Law

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### **Recommendation**

Be It Resolved that Council hereby approves Report ECDEV.2025-07 – Refreshment Vehicle By-Law (3); and further directs staff to bring back the Refreshment Vehicle By-Law for approval.

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### **Background**

On January 27, 2025 Council directed staff to bring forward a Refreshment Vehicle By-law to provide regulations for operating Refreshment Vehicles in Arran-Elderslie.

Refreshment Vehicles, or Food Trucks, are vehicles on wheels that are capable of being moved from place to place that are used for the sale of prepared foods including but not limited to such items as coffee, hotdogs, sausages, pizza, wraps, sandwiches and frozen treats.

The Draft By-Law was brought forward for Council consideration on February 24, 2025. Council directed staff to provide further information on including provisions to location to an existing restaurant and additional provisions related to exemptions for community events.

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### **Analysis**

#### Location to an existing restaurant

In order to provide added protection to restaurants operating in the Commercial areas that support and anchor our communities, the municipality could put restrictions on operating a refreshment vehicle within a certain distance of a restaurant serving similar items. For example, if there is currently a restaurant

serving burgers and hot dogs, the refreshment vehicle applying for the same type of business could be prohibited from locating within a certain distance.

Consideration will have to be provided for the opposite, a refreshment vehicle received approval for the season, and mid-way through a restaurant opens.

Staff is recommending the following: A Refreshment Vehicle is prohibited from operating within 90m of a restaurant serving similar items. Should a refreshment vehicle receive a license prior to a similar establishment opening, the license will remain valid for the remainder of the season.

### Community Events

The first draft of the Refreshment Vehicle By-law included "Community Events that require food provisions are exempt from obtaining a Refreshment Vehicle License"

In order to ensure the safe operation of Refreshment Vehicles during Community Events staff is proposing the following amendment

3.6 Community Events that require food provisions are exempt from obtaining a Refreshment Vehicle License subject to providing the following:

- i. Authorization from the Community Event Organizers indicating the requirement for food provisions
- ii. Sketch or photograph or similar facsimile of the refreshment vehicle, and a site plan showing proposed location
- iii. Proof of Insurance
- iv. Proof of approval from an associated Fire and Emergency Services to the satisfaction of the Fire Chief
- v. Proof of approval from an associated Health Unit to the satisfaction of the Clerk

### **Link to Strategic/Master Plan**

6.2 Supporting Businesses and the Local Economy

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### **Financial Impacts/Source of Funding/Link to Procurement Policy**

Proposed License fee of \$300 season and \$100 temporary license (less than one week) to cover staff time for administration of the license and inspection by the Fire Chief.

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Approved by: Emily Dance, Chief Administrative Officer