



## **MUNICIPALITY OF ARRAN-ELDERSLIE**

### **Council Meeting**

### **MINUTES**

**Monday, February 10, 2025, 9:00 a.m.**  
**Council Chambers**  
**1925 Bruce Road 10, Chesley, ON**

Council Present: Deputy Mayor Jennifer Shaw  
Councillor Ryan Nickason  
Councillor Darryl Hampton  
Councillor Moiken Penner  
Councillor Peter Steinacker  
Councillor Brian Dudgeon – arrived 10:00 a.m.

Council Absent: Mayor Steve Hammell

Staff Present: Christine Fraser-McDonald - Clerk  
Julie Hamilton - Deputy Clerk  
Scott McLeod - Public Works Manager  
Steve Tiernan - Fire Chief  
David Munro - Interim Treasurer  
Emily Dance, CAO  
Nathan Van Myall - Project Manager

#### **1. Call to Order**

Deputy Mayor Shaw called the meeting to order at 9:00 am. A quorum was present.

#### **2. Deputy Mayor's Announcements**

- The Arran-Elderslie Winter Newsletter is out in the mail as of this past Friday.
- The Community Representation Survey - Ward vs At Large -Community Engagement runs from February 1 to February 28, 2025.
- The Community Open Houses for this will be held on:
- Paisley Comm. Centre Feb. 12 - 5-7 pm
- Tara Comm. Centre Feb. 13 - 3-5 pm
- Chesley Comm. Centre Feb. 13 - 6-8 pm

- Surveys are available online or located at the Chesley, Paisley and Tara arenas as well as the Administration office with drop boxes available at those locations. Paper surveys are available at the Tara and Chesley libraries, but there are no drop boxes available there. There is also an after-hours drop box at the Administration Office in Chesley.
- February is Black History Month and, in recognition, the Bruce County Museum & Cultural Centre is hosting a special screening of the CBC documentary Secret Agents of the Underground Railroad in the Museum's theatre.

### **3. Adoption of Agenda**

Clerk Christine Fraser-McDonald noted that the delegation regarding the Food Cycler has been withdrawn.

Subsequent to further discussion, Council passed the following resolution:

**45-03-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Penner

Be It Resolved that the agenda for the Council Meeting of Monday, February 10, 2025 be received and adopted, as distributed by the Clerk, as amended.

**Carried**

### **4. Disclosures of Pecuniary Interest and General Nature Thereof**

### **5. Minutes of Previous Meetings**

#### **5.1 January 27, 2025 - Regular Council Minutes**

Subsequent to further discussion, Council passed the following resolution:

**46-03-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Steinacker

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session held January 27, 2025, as amended.

**Carried**

### **6. Minutes of Sub-Committee Meetings**

Subsequent to further discussion, Council passed the following resolution:

**47-03-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files the Grey Sauble Conservation Authority Board Minutes of November 27 and December 5, 2024, the Accessibility, Diversity, Inclusion and Equity Advisory Committee Minutes of November 4, 2024 and the South Bruce OPP Detachment Board Minutes of December 17, 2024 for information purposes.

**Carried**

**6.1 Grey Sauble Conservation Authority Board Minutes - November 27, 2024 and December 5, 2024**

**6.2 Accessibility, Diversity, Inclusion and Equity Advisory Committee Minutes - November 4, 2024**

**6.3 South Bruce OPP Detachment Board Minutes - December 17, 2024**

**7. Delegations**

The Clerk noted that Food Cyclor Municipal Solutions had withdrawn its delegation.

**7.1 Food Cyclor Municipal Solutions**

**8. Presentations**

**8.1 B.M. Ross & Associates - 2024 Bridge Inspection Report and Master Plan**

Kelly Vader and Ken Logtenberg of B.M. and Associations presented the 2024 Bridge Inspection Report and Master Plan to Council.

Mr. Logtenberg noted that the completion of bridge inspections are required to satisfy provincial regulations. It states bridges are to be inspected under the direct supervision of a Professional Engineer every two years in general accordance with the Ontario Structural Inspection Manual (OSIM). There has been 62 bridges inspected in Arran-Elderslie. Of the 62 bridges, 21 are more than 80 years old.

Under the bridge condition index, on average of these 62 bridges most are only in fair condition. There are 20 bridges that need immediate attention with a cost of approximately \$\$6,687,500. These bridges must be addressed within one to five years.

There are 12 bridges that need to be addressed within six to ten years with a cost of approximately \$1,352,600.00. The Total Priority Repairs – 1-10 years with a cost of \$7,724,100.00. The 2025 Municipal budget only has \$767,484 in reserves

Within the rehabilitation needs identified within the 1-5 year period, they have shown rehabilitation for some structures that may be more cost effective over the long term to be replaced. Probable cost of recommended bridge rehabilitation and replacement needs total almost \$8 million (in 2024 dollars) over 10 years. This is based on inspections in 2024 but other needs will be identified in the future.

Kelly Vader presented the Bridge Master Plan to Council which focused on the 17 oldest bridges in the Municipality.

She is recommending Alternative 2 which would close some crossings and either replace or repair the remaining crossings. This option means that several bridges will be repaired as long as feasible and then eventually closed to traffic and removed, while the remaining crossings will be either repaired as required or replaced.

To replace all bridges would cost more than \$30 million dollars.

Next steps:

- Council needs to Select a Preliminary Preferred Approach
- Hold Second Public Meeting on Revised Approach
- Obtain Additional Input from residents
- Council to Confirm Preferred Approach
- Finalize Master Plan Report
- Publish Notice of Master Plan Completion

Council will need to endorse a Master Plan Alternative.

CAO Dance noted that a staff will be prepared for the next available Council meeting for a Council decision.

Council thanked B.M. Ross for their presentation.

## **9. Correspondence**

### **9.1 Requiring Action**

9.1.1 Petition Received regarding Neoen Battery Energy Storage System at Tara

Subsequent to further discussion, Council passed the following resolution:

**48-03-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Steinacker

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives the petition regarding the Neoen Tara BESS for information purposes.

**Carried**

## **9.2 For Information**

Subsequent to further discussion, Council passed the following resolution:

**49-03-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

**Carried**

9.2.1 IESO Notice - LT2 RFP Engagement Postponed

9.2.2 AMO - 2025 Conference Registration

9.2.3 AMO - 2025 Workshop

9.2.4 Sibylle Walke - Natural Burials

9.2.5 AMCTO - Inspiring Municipal Women's Forum

9.2.6 AMO Watch File

## **10. Staff Reports**

### **10.1 Emergency Services**

10.1.1 FIRE-2025-02 Fire Department Equipment Purchase - Paratech Rescue Airbag and Amkus Combi Cutter

Fire Chief, Steve Tiernan, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

**50-03-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Steinacker

Be It Resolved that

1. Council hereby approves Report FIRE-2025-02 Fire Department Equipment Purchase - Paratech Rescue Airbag and Amkus Combi Cutter; and
2. Approves the purchase of the Paratech Airbag system \$11,589.00 plus HST and Amkus Combi Cutter \$19,458.07 plus HST for Tara Station 70 as approved in the 2025 Capital budget; and further
3. That Council approves an exemption to Article 4.4 of the Procurement Policy, to waive the requirement to proceed with three quotes.

**Carried**

**10.2 Building/Bylaw**

**10.3 Public Works**

Works Manager McLeod noted that the garbage contractors are requesting that all garbage be out to the curb by 6:30 a.m. until the end of March due to weather conditions.

**10.3.1 PWRDS-2025-01 - Paisley Fire Hall and Public Works Project Update**

Project Co-Ordinator Nathan Van Myall responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

**51-03-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that Council hereby receives for information Report PWRDS-2025-01 – Paisley Fire Hall and Public Works Project Update.

**Carried**

#### 10.3.2 PWRDS-2025-02 Support for Cleanfarms Recycling Program

Works Manager, Scott McLeod responded to questions from Members of Council.

Council directed staff to contact other municipalities regarding a delegation to AMO on this subject.

Subsequent to further discussion, Council passed the following resolution:

##### **52-03-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that Council hereby approves Report PWRDS-2025-02 - Support for Cleanfarms Recycling Program; and

Directs staff to draft a letter of support for Cleanfarms Building a Zero-Plastic-Waste Strategy for Agriculture program and other agricultural plastic and packaging management initiatives; and

Further that a by-law be brought back to amend Schedule H of the 2025 Fees and Charges bylaw to reflect the change.

**Carried**

#### **10.4 Facilities, Parks and Recreation**

#### **10.5 Finance**

##### 10.5.1 FIN-25-03 2024 Capital Projects Year-End Report

Treasurer David Munro, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

##### **53-03-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Dudgeon

Be It Resolved that Council hereby receives for information Report FIN-25-03 - 2024 Capital Projects Year-End Report.

**Carried**

**10.6 Economic Development**

**10.7 Clerks**

10.7.1 CLKS-2025-05 - Natural Burial Cemetery Grounds

Deputy Clerk, Julie Hamilton, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

**54-03-2025**

**Moved by:** Councillor Steinacker

**Seconded by:** Councillor Nickason

Be It Resolved that Council hereby approves Report CKLS-2025-05 - Natural Burial Cemetery Grounds and confirms that municipal cemetery operations remain unchanged at this time.

**Carried**

**10.8 CAO**

**11. Notice of Motion**

**11.1 Notice Of Motion - Chesley Ward Councillor Darryl Hampton**

Chesley Ward Councillor Darryl Hampton presented his Notice of Motion to Council.

**12. Members Updates**

Shaw:

Deputy Mayor Shaw attended the ADIE committee meeting.

Hampton:

Councillor Hampton will be attending the Chesley Fire Board meeting and Open House.

Dudgeon:

Councillor Dudgeon had comments regarding the at-large system vs the ward system.

Steinacker:



Councillor Steinacker attended the Tara and Chesley Working group meetings as well as the ADIE committee. He noted that the roads are great and the sidewalks are looked after.

Penner:

Councillor Penner attended the Police Service Board meeting and a SVCA meeting.

Nickason:

Councillor Nickason had nothing to report.

Hammell:

Mayor Hammell was absent.

**13. By-laws**

**13.1 By-law 08-2025 - Appointment By-law**

Subsequent to further discussion, Council passed the following resolution:

**57-03-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that By-law No. 08-2025 be introduced and read a first, second and third time, signed by the Deputy Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 08-2025 being a By-law to appoint members to various board, committee and authorities for the Municipality of Arran-Elderslie.

**Carried**

**13.2 By-law 13-2025 - Adopt a Public Notice Policy**

Subsequent to further discussion, Council passed the following resolution:

**58-03-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Steinacker

Be It Resolved that By-law No. 13-2025 be introduced and read a first, second and third time, signed by the Deputy Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 13-2025 being a By-law to adopt a Public Notice Policy for the Municipality of Arran-Elderslie.

**Carried**

**13.3 By-Law 14-2025 Amend the 2025 Fees and Charges By-Law**

**59-03-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Dudgeon

Be It Resolved that By-law No.14-2025 be introduced and read a first, second and third time, signed by the Deputy Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 14-2025 being a By-law to Amend the 2025 Fees and Service Charges By-Law.

**Carried**

**14. Closed Session (if required)**

**55-03-2025**

**Moved by:** Councillor Dudgeon

**Seconded by:** Councillor Hampton

*Be It Resolved*, That the Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

- ( ) the security of the property of the municipality or local board;
- (X) personal matters about an identifiable individual, including municipal or local board employees - update on staffing matters
- ( ) a proposed or pending acquisition or disposition of land by the municipality or local board;
- ( ) labour relations or employee negotiations;
- ( ) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (X) advice that is subject to solicitor-client privilege, including communications necessary for that purpose - property standards update
- ( ) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- ( ) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;

( ) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

( ) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or

( ) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

(X) education or training - Council mid-term refresher with Integrity Commissioner

Staff Authorized to Remain:

CAO Emily Dance and Clerk Christine Fraser-McDonald

Item 1 - Integrity Commissioner John Mascarin

**Carried**

**15. Resolution to Reconvene in Open Session**

Subsequent to further discussion, Council passed the following resolution:

**56-03-2025**

**Moved by:** Councillor Nickason

**Seconded by:** Councillor Penner

Be It Resolved That Council of the Municipality of Arran-Elderslie does now return to the Open Session at 1:09 p.m.

**Carried**

**16. Adoption of Recommendations Arising from Closed Session (If Any)**

The Deputy Mayor confirmed that Council discussed only those matters identified in the motion to go into Closed Session.

Council participated in an educational session with the Integrity Commissioner.

Council received the reports for information purposes regarding the staff updates and the property standards updates.

**17. Confirming By-law**

**17.1 By-law 15-2025 - Confirming By-law**

Subsequent to further discussion, Council passed the following resolution:

**60-03-2025**

**Moved by:** Councillor Steinacker

**Seconded by:** Councillor Nickason

Be It Resolved that By-law No. 15-2025 be introduced and read a first, second and third time, signed by the Deputy Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 15-2025 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held Monday, February 10, 2025.

**Carried**

**18. Adjournment**

Subsequent to further discussion, Council passed the following resolution:

**61-03-2025**

**Moved by:** Councillor Nickason

**Seconded by:** Councillor Penner

Be It Resolved that the meeting be adjourned to the call of the Mayor at 1:24 p.m.

**Carried**

**19. List of Upcoming Council meetings**

- February 24, 2025
- March 10, 2025
- March 24, 2025

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Steve Hammell, Mayor

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Christine Fraser-McDonald, Clerk