



Staff Report

Council Meeting Date: February 24, 2025

Subject: ECDEV-2025-06 - Refreshment Vehicle By-Law

Report from: Jennifer Isber-Legge, Economic Development Coordinator
Emily Dance, Chief Administrative Officer

Attachments: DRAFT Refreshment Vehicle By-Law

Recommendation

Be It Resolved that Council hereby approves Report ECDEV.2025-06 – Refreshment Vehicle By-Law;

And further approves that the Refreshment Vehicle By-Law be brought forward for approval.

Background

On January 27, 2025 Council directed staff to bring forward a Refreshment Vehicle By-law to provide regulations for operating Refreshment Vehicles in Arran-Elderslie.

Refreshment Vehicles, or Food Trucks, are vehicles on wheels that are capable of being moved from place to place that are used for the sale of prepared foods including but not limited to such items as coffee, hotdogs, sausages, pizza, wraps, sandwiches and frozen treats.

Analysis

The attached DRAFT Refreshment Vehicle By-Law provides provisions for the operation of a Refreshment Vehicle within the Municipality.

Key Components

- Requirements to obtain a refreshment vehicle license
- Inspection and approval from the Grey Bruce Health Unit
- Inspection and approval from Emergency Services related to the Fire Code

- Requirements for Insurance
- Provisions for recycling and refuse generated by the refreshment vehicle.
- Operation of a refreshment vehicle prohibited between 11:00 pm and 7:00 am
- Prohibit the use of sound devices, loudspeakers and amplifiers
- Lighting is only used for normal illumination
- Written permission from land owner
- Exemption for Community Events that require food provisions

Permitted Locations

It is proposed that refreshment vehicle be permitted in the Hamlet Commercial Zone (HC) and Commercial Zones (C1, C2, C3, C4) as per the Comprehensive Zoning By-law. These locations currently permit restaurant and take-out restaurant.

If the applicant is not the owner of the property, written permission will be required. Should an applicant wish to place a refreshment vehicle on municipal property outside a community event, a report will be brought forward for Council consideration.

Proposed Fee

Staff reviewed neighbouring municipalities for fees associated with refreshment vehicles. Many of the regulations differ from municipality to municipality and the chart below highlights the fees that most closely mirror the DRAFT By-law being considered by Arran-Elderslie.

Municipality of Brockton	Per Day - \$51.55, Per Year - \$360.85
Town of Saugeen Shores	Per Year - \$231.09
Municipality of South Bruce	Per Year - \$300.00
Municipality of Kincardine	Per Year - \$419.40
Township of Chatsworth	New - \$400.00, Renewal - \$250.00
Township of Huron Kinloss	Per Year - \$375.00, One Day - \$200.00 Bicycle Cart Per Year - \$200.00
Township of Georgian Bluffs	Motorized - \$500.00, Non-Motorized - \$300.00

Town of Hanover	Vehicle - \$550.00, Bicycle - \$50.00
Municipality of West Grey	Per Year - \$300.00, Temporary License (less than 1 week) - \$100.00

Staff recommends for the 2025 season a fee of \$300 and a temporary license for less than 1 week of \$100. This will allow refreshment vehicle owners an opportunity to test placement in Arran-Elderslie at a lower cost.

Link to Strategic/Master Plan

6.2 Supporting Businesses and the Local Economy

Financial Impacts/Source of Funding/Link to Procurement Policy

License fee would cover staff time for administration of the license and inspection by the Fire Chief.

Approved by: Emily Dance, Chief Administrative Officer