

## Staff Report

Council Meeting Date: May 13, 2025

Subject: SRFIN.25.09 - 2025 Chesley & Area Joint Fire Board 2025 Financial Update

Report from: David Munro, Interim Treasurer

Attachments: Board Report – Chesley & Area Fire Station, Q1, 2025

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### **Recommendation**

Be It Resolved that the Chesley & Area Joint Fire Board hereby receives SRFIN.25.09 - 2025 Chesley & Area Joint Fire Board 2025 Financial Update.

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### **Report Summary**

After the first three months of the year, we are tracking to come in on budget – depending on the number of fire calls balance of year.

Please refer to the Attachment Board Report – Chesley & Area Fire Station, Q1, 2025, for more details.

### **Background**

Arran-Elderslie and Chatsworth split the Chesley Fire Hall revenues and expenses 70% / 30%.

The following accounts are not split (i.e. 100% Arran-Elderslie):

- a) User Fees (incident response revenue);
  - b) Inspection revenue and expenses;
  - c) Fire prevention expenses; and
  - d) Dispatch expenses.
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## **Analysis**

### **Revenues**

Revenues are \$2,312 below budget as we haven't yet billed for any incidents – we expect some billing to occur shortly for the January – March period. All incident response revenues go to Arran-Elderslie. Chatsworth bills for any incident responses in their municipality.

### **Expenses**

Salaries and Wages are less than budget because we only pay our volunteer fire fighters annually and the budget is spread evenly each month.

Telephone and Communications expenses are \$3,484 higher than budget because we fixed and bought some new pagers to ensure we have backup if the cell service goes down.

In 2025, as usual, we invoiced Chatsworth for 25% of the budgeted transfer amount on Mar 31. The next invoice will be billed Jun 30. The final invoice will come early in 2026 and will be \$8,565 plus or minus amounts determined by the final 2025 actual operating revenue and expenses.

	<b>2025 Budget</b>	<b>Mar 31 invoice (25%)</b>	<b>Jun 30 invoice (25%)</b>	<b>Sep 30 invoice (25%)</b>	<b>Nov invoice (15%)</b>	<b>Final invoice (1)</b>
<b>Chatsworth portion of Operating</b>	\$85,652	\$21,413	\$21,413	\$21,413	\$12,848	\$8,565
<b>Total</b>						\$85,652

(1) Subject to final adjustment in early 2026 which adjusts based on 2025 full year actuals.

## Pumper Truck

We expect to be billed 25% in 2025 for the chassis with the Chatsworth portion to be \$57,000 plus HST. The remainder will be billed upon delivery, which is expected in early 2026. The Chatsworth portion of the delivery invoice is expected to be \$148,200 plus HST plus any of the small additions discussed at our last meeting.

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## **Link to Strategic/Master Plan**

### 6.4 Leading Financial Management

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## **Financial Impacts/Source of Funding/Link to Procurement Policy**

2025 revenues and expenses are tracking to come in on budget for the full year. We will report again at our next meeting.

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Approved by: Emily Dance, Chief Administrative Officer