



## **MUNICIPALITY OF ARRAN-ELDERSLIE**

### **Council Meeting**

### **MINUTES**

**Monday, May 12, 2025, 9:00 a.m.**

**Council Chambers**

**1925 Bruce Road 10, Chesley, ON**

Council Present: Mayor Steve Hammell  
Deputy Mayor Jennifer Shaw  
Councillor Ryan Nickason  
Councillor Darryl Hampton  
Councillor Brian Dudgeon  
Councillor Moiken Penner  
Councillor Peter Steinacker

Staff Present: Christine Fraser-McDonald - Clerk  
Devan Baker – Deputy Clerk  
Julie Hamilton - Coordinator for Infrastructure & Development  
Scott McLeod - Public Works Manager  
Carly Steinhoff - Recreation Manager  
Steve Tiernan - Fire Chief  
David Munro - Interim Treasurer  
Jennifer Isber-Legge - Economic Development &  
Communications Coordinator  
Emily Dance, CAO  
Nathan Van Myall - Project Manager

#### **1. Call to Order**

Mayor Hammell called the meeting to order at 9:00 am. A quorum was present.

#### **2. Mayor's Announcements (If Required)**

- The groundbreaking for the new Arran-Elderslie Fire Hall and Public Works building will be taking place this afternoon at 5:00 p.m. at the site of the new building.
- The County Planners will be in the Municipal Office one day a month starting on June 17th. If you would like to schedule an appointment with Jenn Burnett or Megan Stansfield, please contact their office to arrange the appointment.

#### **3. Adoption of Agenda**

Subsequent to further discussion, Council passed the following resolution:

**158-08-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that the agenda for the Council Meeting of Monday, May 12, 2025 be received and adopted, as distributed by the Clerk.

**Carried**

**4. Disclosures of Pecuniary Interest and General Nature Thereof**

**5. Unfinished Business**

**5.1 Paisley Working Group Council Appointment**

**159-08-2025**

**Moved by:** Councillor Penner

**Seconded by:** Councillor Nickason

Be it Resolved that Council hereby appoints Councillor Dudgeon to the Paisley Community Working Group.

**Carried**

**6. Minutes of Previous Meetings**

**6.1 April 28, 2025 - Regular Council Minutes**

Subsequent to further discussion, Council passed the following resolution:

**160-08-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Steinacker

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session held April 28, 2025.

**Carried**

**7. Business Arising from the Minutes**

**8. Presentations**

**8.1 Clerks on Call**

Michelle Smibert and Michelle Casavecchia-Somers of Clerks on Call gave their presentation to Council.

They reviewed the feedback that was received and the community engagement process regarding the Ward vs At-Large election process. There was no questions on ward boundaries; only the election structure itself.

Mayor Hammell thanked Clerks on Call and noted that staff will be bringing back a report to a future council meeting for further discussions.

## **9. Correspondence**

### **9.1 Requiring Action**

### **9.2 For Information**

Subsequent to further discussion, Council passed the following resolution:

**161-08-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

**Carried**

9.2.1 SMART Board Minutes - March 21, 2025

9.2.2 MPAC 2024 Reports

9.2.3 Multicultural Day

## **10. Staff Reports**

### **10.1 Building/Bylaw**

10.1.1 CBO-2025-12 Building By-law

CAO Emily Dance responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

**162-08-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Penner

Be It Resolved that Council hereby approves Report CBO-2025-012 being the Building By-Law Report;

AND approve the Building By-Law;

AND FURTHER authorizes the By-law coming forward at the next available meeting.

**Carried**

## **10.2 Public Works**

### **10.2.1 PWRDS-2025-08 Health & Safety Water Stream Grant**

Coordinator for Infrastructure & Development Julie Hamilton, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

**163-08-2025**

**Moved by:** Councillor Steinacker

**Seconded by:** Councillor Hampton

Be It Resolved that Council hereby approve report PWRDS-2025-05 Health and Safety Water Stream Grant; and

Supports the submission of an application for funding for the complete reconstruction of Elgin Ave. and Matilda Street, in Tara.

**Carried**

### **10.2.2 PWRDS-2025-10 Sidewalk Patio Request – Wing House, Chesley**

Coordinator for Infrastructure & Development, Julie Hamilton, responded to questions from Members of Council. She noted that just one parking spot will be lost for this project on a temporary basis.

Subsequent to further discussion, Council passed the following resolution:

**164-08-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that Council approves report PWRDS-2025-10 Sidewalk Patio Request – Wing House, Chesley; and

Provides support in principle for the establishment of a temporary sidewalk patio adjacent to the Wing House restaurant in Chesley; and

Further directs staff to collaborate with Bruce County to ensure that all technical and safety requirements are adequately addressed and fulfilled for the proposed sidewalk patio.

**Carried**

#### 10.2.3 PWRDS-2025-09 Award Tender - Hot Mix Pavement and E5 McAllister Bridge Work

Coordinator for Infrastructure & Development, Julie Hamilton, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

**165-08-2025**

**Moved by:** Councillor Steinacker

**Seconded by:** Councillor Hampton

Be It Resolved that Council approves report PWRDS-2025-09 Award Tender – Hot Mix Pavement and E5 McAllister Bridge Work; and

Awards the contracts for Item 1 - Chesley – 2nd St. SE, Chesley Lawn Bowling, Item 2 -Paisley – Church St. from BR3 to Ross St. and Item 3 - Paisley – Balaklava St. from George St. to James St. to Multiple Enterprises Inc.; and

Awards the contract for Item 4 - Tara – Tara Arena north ball diamond driveway to MacDonnell Excavating Ltd.; and

Awards the contract for Item 5 - Elderslie – Concession 10 north of 15 Sdrd South Elderslie, Item 6.1 E5 McAllister Bridge Work and Item 6.2 Sideroad 15 from Con 2 Elderslie to Bruce County Rd 11 to E.C. King Contracting.

**Carried**

### 10.3 CAO

#### 10.3.1 CAO 2025-09 Association of Municipalities of Ontario – Conference Delegation Request

CAO Emily Dance responded to questions from Members of Council.

Staff will contact with the Township of Chatsworth regarding Bridge Funding if successful with the delegation.

Subsequent to further discussion, Council passed the following resolution:

**166-08-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that Council approve Report CAO-2025-09 Association of Municipalities of Ontario and direct staff to make a delegation request for the AMO conference for the following Ministries:

1. Minister of Agriculture - Recycling of twine, bale wrap, and silage plastic
2. Minister of Health – Chesley Hospital
3. Minister of Infrastructure – Bridge Funding

**Carried**

#### 10.3.2 CAO-2025-10 Payment in Lieu of Parking – 543 Queen Street Paisley

CAO Emily Dance responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

**167-08-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved the Council hereby approves Report CAO-2025-10 Payment in Lieu of Parking – 543 Queen Street, Paisley

AND approves entering into a Payment in Lieu of Parking Agreement with '543 Queenpaisley inc' for three parking spaces

AND FURTHER authorizes the appropriate By-law coming forward

**Carried**

## 11. Members Updates

Shaw:

Deputy Mayor Shaw attended the Zone C convention at the Tara Legion Ladies Auxiliary and brought greetings on behalf of the Municipality.

Hampton:

Councillor Hampton had nothing to report.

Dudgeon:

Councillor Dudgeon was absent.

Steinacker:

Councillor Steinacker had nothing to report.

Penner:

Councillor Penner attended a SVCA meeting.

Nickason:

Councillor Nickason attended a MMEWG meeting.

Hammell:

Mayor Hammell attended a virtual meeting with members of the Ministry of Health as a follow up from the ROMA delegation, will be attending the Paisley Firehall/Works Building groundbreaking

**12. New Business**

**13. Notice of Motion**

Deputy Mayor Shaw presented a Notice of Motion to Council. This will be brought back to the next Council meeting for further discussion.

**14. By-laws**

**14.1 By-law 36-2025 - Purchasing and Procurement Policy**

Subsequent to further discussion, Council passed the following resolution:

**168-08-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved that By-law No. 36-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 36-2025 being a By-law to adopt a Purchasing and Procurement Policy for the Municipality of Arran-Elderslie.

**Carried**

**14.2 By-law 37-2025 - Adopt a Grants and Community Support Policy**

Subsequent to further discussion, Council passed the following resolution:

**169-08-2025**

**Moved by:** Councillor Steinacker

**Seconded by:** Councillor Nickason

Be It Resolved that By-law No. 37-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 37-2025 being a By-law to Grants and Community Support policy for the Municipality of Arran-Elderslie.

**Carried**

**15. Closed Session (if required)**

Subsequent to further discussion, Council passed the following resolution:

**170-08-2025**

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

*Be It Resolved*, That the Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

( ) the security of the property of the municipality or local board;

( ) personal matters about an identifiable individual, including municipal or local board employees;

(X) a proposed or pending acquisition or disposition of land by the municipality or local board - Alma Street Lots, Paisley and Expression of Interest - Old Paisley Library

( ) labour relations or employee negotiations;

( ) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

( ) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

( ) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;



( ) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;

( ) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

( ) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or

( ) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Staff Authorized to Remain:

CAO Emily Dance and Clerk Christine Fraser-McDonald - Items 1 and 2

Item 1 - Peter Kritz - Coldwell Banker

**Carried**

**16. Resolution to Reconvene in Open Session**

Subsequent to further discussion, Council passed the following resolution:

**Moved by:** Councillor Hampton

**Seconded by:** Councillor Nickason

Be It Resolved That Council of the Municipality of Arran-Elderslie does now return to the Open Session at 12:00 pm.

**Carried**

**17. Adoption of Recommendations Arising from Closed Session (If Any)**

Direction was given to staff in Closed Session for items 1 and 2.

**18. Confirming By-law**

**18.1 By-law 38-2025 - Confirming By-law**

Subsequent to further discussion, Council passed the following resolution:

**171-08-2025**

**Moved by:** Councillor Nickason

**Seconded by:** Councillor Hampton

Be It Resolved that By-law No. 38-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 38-2025 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held Monday, May 12, 2025.

**Carried**

**19. Adjournment**

Subsequent to further discussion, Council passed the following resolution:

**172-08-2025**

**Moved by:** Deputy Mayor Shaw

**Seconded by:** Councillor Steinacker

Be It Resolved that the meeting be adjourned to the call of the Mayor at 2:01pm

**Carried**

**20. List of Upcoming Council meetings**

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Steve Hammell, Mayor

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Christine Fraser-McDonald, Clerk