

Staff Report

Council Meeting Date: June 9, 2025

Subject: FIN-2025-12 New Server

Report from: David Munro, Interim Treasurer

Attachments: New Server quote from Infinity Network Solutions

Recommendation

Be it Resolved that Council hereby receives Report FIN-2025-12 – New Server;

AND approves a new, unbudgeted capital project for the purchase and installation of a new server;

AND FURTHER approves an exception to the Purchasing and Procurement policy to single source a server as it is integral to everything that Infinity Network Services (the Municipality's IT Services supplier) provides.

Background

Municipal operations rely on a range of server technologies to support efficient service delivery and internal administration including: websites and online services, managing critical records and secure document storage and are also essential to ensure data integrity and protect against cyber threats.

It was brought to staff's attention that the current server is creating significant difficulties for the Municipality's IT Services provider to keep our existing server updated with the latest versions of software, including security. The warranty ran out in July 2024.

Note from Infinity Network Services:

"Besides its age, the more recent problem we are having is that we're seeing some corruption with its operating system, which can sometimes develop over time. Specifically, the server is not behaving properly when we try to apply updates and security patches, they are not installing as they should, and errors are popping up. Since the labour effort would be the same to fix it as it would to install a new server, we feel that is the right time to purchase a new one, and then we can be confident in a 5-

year plan moving forward. This would give Infinity a chance to put our stamp on the network and set it up according to best practices, whereas we inherited the existing server when we started working together”.

Analysis

Infinity Network Solutions recommends the Municipality purchase and have them install a new server to more effectively support the staff and keep the Municipal network secure.

The attached quote is \$41,566.87 which will be a net cost of \$37,432.25 (after HST rebate). This includes almost \$15,000 in labour.

Staff recommends this be funded through the Working Capital reserve. Staff notes that the Municipality received an unbudgeted rebate of \$69,649.56 from WSIB earlier this year which can offset this cost.

Note, the quote is subject to change as there may be changes from the server hardware supplier depending on the variable nature of today's economic times.

Link to Strategic/Master Plan

6.6 Modernizing Services

Financial Impacts/Source of Funding/Link to Procurement Policy

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Staff recommends this be funded through the Working Capital reserve. Staff also notes that the Municipality received an unbudgeted rebate of \$69,649.56 from WSIB earlier this year which can offset this cost.

Approved by: Emily Dance, Chief Administrative Officer