



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting

MINUTES

Monday, June 9, 2025, 9:00 a.m.
Council Chambers
1925 Bruce Road 10, Chesley, ON

Council Present: Mayor Steve Hammell
Deputy Mayor Jennifer Shaw
Councillor Ryan Nickason
Councillor Darryl Hampton
Councillor Brian Dudgeon
Councillor Moiken Penner
Councillor Peter Steinacker

Staff Present: Christine Fraser-McDonald - Clerk
Julie Hamilton - Deputy Clerk
Scott McLeod - Public Works Manager
Carly Steinhoff - Recreation Manager
Steve Tiernan - Fire Chief
Chris Legge - Water/Sewer Foreperson
David Munro - Interim Treasurer
Jennifer Isber-Legge - Economic Development &
Communications Coordinator
Emily Dance, CAO
Nathan Van Myall - Project Manager

1. Call to Order

Mayor Hammell called the meeting to order at 9:00 am. A quorum was present.

2. Mayor's Announcements (If Required)

- Congratulations to the Paisley Blues Festival on another successful event over the past weekend.
- Wednesday May 28th was the Association of Road Supervisors (AORS) Truck ROADEO which was held at the Chesley Community Centre. Arran-Elderslie had four drivers in the competition and I am proud to announce that Arran-Elderslie's Len Phillipi placed 2nd, Lewis Catto placed 4th, Richard Pepper placed 5th, and Colin Longley placed 10th.

- June is Pride month. The pride flag will be raised on the community flagpole. This recognizes the 2SLGBTQIA+ community, celebrates diversity and inclusion, and reaffirms our commitment to equality and human rights.
- The Paisley Artscape Society has installed a new mural on the corner of the Paisley Community Centre titled “Flow of Time” that is an ode to Paisley’s 150th anniversary.
- Pickleball will be starting at each of the community centres.
 - Paisley starts June 11th on Wednesdays from 6-8pm
 - Tara starts June 25th on Wednesdays from 4:30-8pm
 - Chesley starts July 2nd on Wednesday from 4:30-7:30pm on the curling club floor
- There will be a “Tribute to the One Room School” tomorrow, June 10th, at 7pm at the Treasure Chest Museum.
- Household Hazardous Waste Drop-off will be held on Saturday, June 14th from 8am to 12pm at the Bruce County Transportation Yard in Paisley.
- The Chesley Firefighter’s Yard Sale will be on June 14th at the Chesley Community Centre.

3. **Adoption of Agenda**

Subsequent to further discussion, Council passed the following resolution:

193-10-2025

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that the agenda for the Council Meeting of Monday, June 9, 2025 be received and adopted, as distributed by the Clerk.

Carried

4. **Disclosures of Pecuniary Interest and General Nature Thereof**

5. **Minutes of Previous Meetings**

5.1 **May 26, 2025 - Regular Council Minutes**

Subsequent to further discussion, Council passed the following resolution:

194-10-2025

Moved by: Councillor Hampton

Seconded by: Councillor Steinacker

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session held May 26, 2025.

Carried

6. Business Arising from the Minutes

7. Delegations

7.1 Doug Walsh - Chesley Happy Gang Seniors Club 65 Anniversary

Doug Walsh spoke to Council. On behalf of the Chesley Happy Gang Seniors Club, he invited Council to attend the Club's 65th anniversary luncheon on September 22, 2025.

8. Presentations

8.1 Saugeen Valley Conservation Authority - Paisley Dyke Improvement Project

Saugeen Valley Conservation Authority Water Resources Manager Don Moss and Capital Water Infrastructure Coordinator Kyle Hope gave a presentation to Council on the status of the Paisley Dyke Improvement Project Phase 1 and summarized the associated costs requiring municipality's contribution.

This project was to repair an embankment along the Paisley Dyke. Phase 1 was to repair the erosion on the foot of the dyke and the second phase was to raise the dyke. The construction company sent a \$36,000 invoice. WECI has confirmed that it will cover 50% of these costs. As per the terms of the Category 2 agreement between SVCA and Arran-Elderslie, the remaining 50% is to be covered by the municipality for a total cost of \$18,000. SVCA will assume the full cost of the contract administration for both the engineering firm and SVCA estimated at \$13,400.

Mayor Hammell thanked Mr. Moss and Mr. Hope for their presentation.

Council directed staff to bring a report back to the next Council meeting.

9. Correspondence

9.1 Requiring Action

9.1.1 Webinar Invitation - OPP Cost Recovery Model

The webinar will be hosted in the Council Chambers on June 18th from 2:00 PM to 3:00 PM, and members of Council are welcome to attend in person on the day.

9.2 For Information

Subsequent to further discussion, Council passed the following resolution:

195-10-2025

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

Carried

9.2.1 Grey Sauble Conservation Authority Minutes - March 26, 2025

9.2.2 Grey Sauble Conservation Authority - Media Release

9.2.3 Multi Municipal Energy Working Group Minutes - March 13, 2025

9.2.4 Ministry for Seniors and Accessibility - Seniors Month

10. Staff Reports

10.1 Emergency Services

10.2 Building/Bylaw

10.3 Public Works

10.3.1 PWRDS-2025-14 Bridge Infrastructure Master Plan

CAO Emily Dance and Works Manager Scott McLeod responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

196-10-2025

Moved by: Councillor Hampton

Seconded by: Deputy Mayor Shaw

Be It Resolved that Council hereby approves Report PWRDS-2025-14 Bridge Infrastructure Master Plan;

AND endorses the preliminary preferred approach -Alternative 2 – which involves the closure of certain crossings while either

replacing or repairing the remaining crossings. This option means that several bridges will be repaired as long as feasible after which they will eventually be closed to traffic and removed. The remaining crossings will be either repaired as required or replaced;

AND FURTHER directs staff to initiate a second public meeting during summer 2025 to present the findings of the Bridge Infrastructure Master Plan and gather community input on proposed bridge strategies;

AND FURTHER Council instructs staff to develop a comprehensive financial plan to support the phased implementation of the Master Plan. This plan shall include:

- Cost estimates for priority projects
- Identification of potential funding sources, including grants, reserves, and partnerships
- Integration into the long-term capital budget.

Defeated

10.3.2 PWRDS-2025-15 – Change of Traffic Flow - Paisley

CAO Emily Dance and Works Manager, Scott McLeod responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

197-10-2025

Moved by: Councillor Hampton

Seconded by: Councillor Penner

Be It Resolved that Council hereby approves Report PWRDS-2025-15- Change of Traffic Flow – Paisley;

AND direct staff to engage with a consultant in partnership with the County of Bruce to proceed with a high-level feasibility review for the potential conversion of Mill Drive and Rowe Street from two-way to one-way traffic, and that the review include the key components outlined in the report;

AND FURTHER associated expenses for the projects be included in 2026 Budget deliberations.

Carried

198-10-2025

Moved by: Councillor Hampton

Seconded by: Councillor Steinacker

Be it Resolved that Council directs staff to engage with a consultant to perform a parking study for the urban areas of Paisley, Tara and Chesley;

Carried

10.4 Facilities, Parks and Recreation

10.4.1 REC-2025-09 Leash Free Park Request - Chesley

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

199-10-2025

Moved by: Councillor Hampton

Seconded by: Deputy Mayor Shaw

Be It Resolved that Council hereby,

1. Receive Report REC-2025-09 Leash Free Park Request – Chesley;
2. Approve the potential two (2) locations for the Leash Free Park, including Northwest of the Pool and Near Chesley Landfill, for community input; and
3. Direct staff to engage with the Kinette Club of Chesley and develop a community consultation process for the Leash Free Park.

Carried

10.4.2 REC-2025-10 Department Budget Update

Recreation Manager, Carly Steinhoff, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

200-10-2025

Moved by: Councillor Steinacker

Seconded by: Councillor Hampton

Be It Resolved that Council hereby

1. Receive Report REC-2025-10 Department Budget Update;
2. AND approve the Chesley Medical Clinic water heater, appliance conversion and furnace replacement of \$17,495.81 and finance the project through the Chesley Medical Clinic Reserve, 01-0000-7242;
3. AND FURTHER approve the additional \$8,983.12 for the Chesley Community Centre Rubber Floor Replacement project and finance the overage from the Arena Reserve, 01-0000-7254;
4. AND FURTHER approve the additional \$14,972.50 to replace the snow stop, eavestrough and fascia on the Tara Community Centre, and finance the project through the Arena Reserve account, 01-0000-7254; and
5. AND FURTHER approve the additional \$11,320.00 for the Tara Park Pole Replacement Project and finance the overage through the Arena Reserve, 01-0000-7254.

Carried

10.5 Finance

10.5.1 FIN-2025-12 New Server

Treasurer, David Munro, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

201-10-2025

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Nickason

Be it Resolved that Council hereby receives Report FIN-2025-12 – New Server;

AND approves a new, unbudgeted capital project for the purchase and installation of a new server;

AND FURTHER approves an exception to the Purchasing and Procurement policy to single source a server as it is integral to everything that Infinity Network Services (the Municipality's IT Services supplier) provides.

Carried

10.5.2 FIN-2025-07 Investments

Treasurer, David Munro, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

202-10-2025

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Penner

Be It Resolved that Council hereby,

1. Receive Report FIN-2025-07 - Investments and approve that the Principal Protected Note (PPN) and the Guaranteed Investment Certificate (GIC) that are maturing later this year to be invested with ONE Investment;
2. AND approves to sell the PPNs maturing in 2027 and 2028 and roll the principal into two new CIBC PPNs;
3. AND FURTHER approve the updated Investment Policy to allow investment with CIBC and/or One Investment.
4. AND FURTHER directs staff to bring a by-law to the next available Council meeting to bring force and effect to the policy.

Carried

10.5.3 FIN-2025-10 - Investment and Interest Income Allocation

Treasurer, David Munro, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

203-10-2025

Moved by: Councillor Penner

Seconded by: Councillor Hampton

Be It Resolved that Council receives Report FIN.2025.10 - Investment and Interest Income Allocation for information; and

Approves the recommended allocation of investment and interest income methodology effective January 1, 2025.

Carried

10.5.4 FIN-2025-13 - Vacant Storefront Tax

CAO Emily Dance, Economic Development & Communications Coordinator, Jennifer Isber-Legge, and Treasurer, David Munro, responded to questions from Members of Council.

Staff will report back to Council at the end of the year with a year-end report.

Subsequent to further discussion, Council passed the following resolution:

204-10-2025

Moved by: Councillor Steinacker

Seconded by: Councillor Penner

Be It Resolved that Council hereby approves Report FIN-2025-13 - Vacant Store Front Tax AND

1.Supports a Vacant Storefront Campaign: Lead by Economic Development to improve downtown areas to encourage rentals.

2.Engage Municipal By-Law Enforcement: Provide a Special Project targeting property standards in downtown cores.

3.Defer Consideration of a Vacant Storefront Tax: Due to the complexities associated with its implementation.

Carried

10.6 Economic Development

10.7 Clerks

10.7.1 CLKS-2025-21 – Ward vs At-Large Electoral System

Clerk, Christine Fraser-McDonald responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

205-10-2025

Moved by: Councillor Penner

Seconded by: Councillor Dudgeon

Be It Resolved that Council receives the Report CLKS-2025-21 - Ward vs At-Large Electoral System; and

That Council maintains the current ward-based electoral system for the Municipality of Arran-Elderslie.

For (5): Mayor Hammell, Deputy Mayor Shaw, Councillor Nickason, Councillor Dudgeon , and Councillor Penner

Against (2): Councillor Hampton, and Councillor Steinacker

Carried (5 to 2)

10.8 CAO

10.8.1 CAO-2025-07 - Strong Mayor Powers O. Reg 530/22

This was deferred to the next meeting.

10.8.2 PLAN-2025-01 Easement Agreement – Knapp – 187 Balaklava Street

CAO Emily Dance responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

207-10-2025

Moved by: Councillor Hampton

Seconded by: Councillor Penner

Be It Resolved that Council hereby approves Report PLAN-2025-01;

AND approves entering into an Encroachment Agreement with IWBE Rentals Incorporated c/o Rick Knapp to ensure long-term access and maintenance of the storm sewer;

AND FURTHER authorizes the appropriate By-law coming forward.

Carried

11. Notice of Motion

11.1 Paisley Ward Councillor Penner - Proposed Parking Spaces on River Street

Councillor Penner presented her Notice of Motion to Council.

This will be brought back to the July 14th meeting.

12. Members Updates

Shaw:

Deputy Mayor Shaw attended an ADIE meeting and will be attending a workshop on June 9th.

Hampton:

Councillor Hampton recognized staff and storefront owners for their ribbons and efforts for Homecoming.

Dudgeon:

Councillor Dudgeon had nothing to report.

Steinacker:

Councillor Steinacker attended the ADIE meeting, and noted that the Tara cemetery is in great shape.

Penner:

Councillor Penner attended an SVCA meeting and noted that there is a new mural on the arena.

Nickason:

Councillor Nickason had nothing to report.

Hammell:

Mayor Hammell held "Coffee with the Mayor" on June 3rd in Paisley, and noted on June 18th there is a South Bruce Grey Health Centre meeting.

13. New Business

14. By-laws

14.1 By-law 43-2025 - Appoint a Livestock Valuer

Subsequent to further discussion, Council passed the following resolution:

208-10-2025

Moved by: Councillor Nickason

Seconded by: Councillor Hampton

Be It Resolved that By-law No. 43-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 43-2025 being a By-law to appoint Jake Sloan as Livestock Valuer for the Municipality of Arran-Elderslie.

Carried

14.2 By-law 44-2025 - Payment in Lieu of Parking Agreement with 543 Queenpaisley Inc.

Subsequent to further discussion, Council passed the following resolution:

209-10-2025

Moved by: Deputy Mayor Shaw

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 44-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 44-2025 being a By-law to Authorize Entering Into a Payment in Lieu of Parking Agreement with 543 Queenpaisley Inc.

Carried

14.3 By-law 45-2025 - To remove certain lands from Part Lot Control in Arran-Elderslie

Subsequent to further discussion, Council passed the following resolution:

210-10-2025

Moved by: Councillor Hampton

Seconded by: Deputy Mayor Shaw

Be It Resolved that By-law No. 45-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 45-2025 being a By-law to remove certain lands from Part Lot Control in the Municipality of Arran-Elderslie and further described as 303-315 Arnaud Street, Paisley.

Carried

15. Closed Session (if required)

Subsequent to further discussion, Council passed the following resolution:

211-10-2025

Moved by: Councillor Nickason

Seconded by: Deputy Mayor Shaw

Be It Resolved, That the Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

- () the security of the property of the municipality or local board;
- (x) personal matters about an identifiable individual, including municipal or local board employees; Employee matters
- (x) a proposed or pending acquisition or disposition of land by the municipality or local board; Alma St lots
- () labour relations or employee negotiations;
- (x) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; insurance claim
- () advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- () a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- () information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- () a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- () a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- (x) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board; Community Benefit Agreement

Staff Authorized to Remain:

CAO Emily Dance

Clerk Christine Fraser-McDonald

Carried

16. Resolution to Reconvene in Open Session

Subsequent to further discussion, Council passed the following resolution:

212-10-2025

Moved by: Councillor Hampton

Seconded by: Councillor Penner

Be It Resolved That Council of the Municipality of Arran-Elderslie does now return to the Open Session at 2:01 PM

Carried

17. Adoption of Recommendations Arising from Closed Session (If Any)

The Mayor confirmed that Council discussed only those matters identified in the motion to go into Closed Session.

Direction was given to staff in Closed Session for items one to four regarding the Employee Matters, Alma Street Lots, Insurance Claim and Community Benefit Agreement.

18. Confirming By-law

Subsequent to further discussion, Council passed the following resolution:

213-10-2025

Moved by: Councillor Hampton

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 46-2025 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law No. 46-2025 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held Monday, June 9, 2025.

Carried

19. Adjournment

Subsequent to further discussion, Council passed the following resolution:

214-10-2025

Moved by: Councillor Dudgeon

Seconded by: Councillor Nickason

Be It Resolved that the meeting be adjourned to the call of the Mayor at 2:03 PM.

Carried

20. List of Upcoming Council meetings

- June 23, 2025
- July 14, 2025
- August 11, 2025
- September 8, 2025

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk