



The Corporation of the Municipality of Arran-Elderslie

Information Report

Report From: Christine Fraser-McDonald, Clerk

Meeting Date: October 12, 2021

Subject: SRCLK.2021.16 – 2022 Regularly Scheduled Council Meetings

Attachments: Appendix A – Proposed 2022 Council Calendar Dates

Report Summary

Based on Council's Procedure By-law 23-30, which governs the calling of meetings of Council and providing notice of those meetings, the schedule of meetings attached as Appendix A to this report represents the anticipated regular schedule of Council meetings for the year 2022.

Background

The Procedure By-law stipulates that, unless otherwise specified, regular meetings of Council will be held on the second and fourth Monday of the month, commencing at 9:00 a.m., and that they will be held in the Council Chambers at the Municipal Administration Office.

There is provision that only one (1) meeting will be held in each of the months of July, August and December on the second Monday of the month. If the regularly scheduled date falls on a holiday, the by-law stipulates that the meeting shall be moved to the next available day following the holiday. Two (2) additional placeholder dates in July and August are provided should additional meetings be required.

Analysis

The Procedure By-law allows for Council to vary the schedule of meetings from the default schedule set out in the by-law, where it determines that it is practical to do so.

Should there be a need, the Mayor retains the ability to call a special meeting of Council, or a majority of Council may, upon petition to the Clerk, also call a special meeting of Council, as provided for in the Municipal Act, 2001.

This schedule will be posted on the municipality's website to assist the public in knowing when Council is scheduled to meet.

The Municipal Election will be held on October 24, 2022. Tuesday, November 15, 2022 is the first day that a new term of Council commences. The new Council is deemed to be organized when the declarations of office have been made by a sufficient number of members to form a quorum (Municipal Act, 2001, s.231).

December 16, 2022 is the deadline for the newly formed Council to hold their first Council meeting ((Municipal Act, 2001, s.230).

At the Bruce County Clerk's meeting held on October 1, 2021, there was a general consensus that most Bruce County municipalities would hold their inaugural meeting on November 15, 2022. Therefore, the Arran-Elderslie Inaugural Council meeting could be held on November 15, 2022, with the first regular Council meeting being held on November 28, 2022.

Link to Strategic/Master Plan

n/a

Financial Impacts/Source of Funding

There are no financial or staffing implications to the recommendations contained in this report.

Approved By: Sylvia Kirkwood, CAO